

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

**LITCHFIELD SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT NO. 27**

Litchfield, New Hampshire 03052

Approved Minutes for March 8, 2017

In Attendance: Brian Bourque, Chair
Derek Barka, Vice Chair
Janine Lepore, Board Member (*absent*)
Christina Harrison, Board Member
Paula Izbicki, Board Member
James L. O'Neill, Superintendent
Frank Markiewicz, Business Administrator
Dr. Julie Heon, Director of Curriculum and Instruction
Scott Thompson, Principal, GMS
Tom Lecklider, Principal, LMS
William Lonergan, Principal, CHS
Jakob Scopelites, Student Representative
Anna Paquin, Student Representative

(Agenda items may not be in the order in which they were addressed.)

I. PUBLIC SESSION

6:00 p.m.

A. Call to Order

Mr. Bourque called the meeting to order at 6:00 p.m. He announced that the meeting is not being broadcast or recorded.

B. Pledge of Allegiance

C. Review & Revision of Agenda

There were no revisions to the agenda.

D. Summary of Non-Public Actions: from February 22, 2017:

Mr. Barka made a motion to approve the non-public minutes of January 25, 2017. Mrs. Harrison seconded. The motion carried 5-0-0.

E. Presentations & Recognitions

There were no presentations or recognitions.

F. Correspondence

There was no correspondence.

G. Community Forum

There was no public input.

H. Superintendent's Comments

I. Student Representatives Comments

Jakob Scopelites and Annie Paquin provided an update on student activities at CHS. They announced that the drama department will be presenting "Godspell" in May 2017.

J. School Board Comments

Mr. Barka mentioned that correspondence was received regarding the date for CHS graduation.

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The Superintendent indicated that he will discuss a date for graduation with the Board with regard to the number of snow days the district has experienced.

II. CONSENT AGENDA

A. Public Minutes of:

- February 22, 2017

Mr. Barka made a motion to approve the public minutes of February 22, 2017. Mrs. Izbicki seconded. The motion carried 4-0-0.

III. REPORTS

A. Curriculum Report

Dr. Heon presented the March curriculum report to the Board. She reported:

- PERC will conduct a program review of Freshman Seminar after 3 years;
- PERC is evaluating the math program and is receiving information and data from the schools;
- draft Curriculum Guides are being reviewed by GMS and LMS for grades K-8;
- The Professional Learning Committee followed up to the 2016 spring survey to classroom teachers and specials to narrow choices for professional learning for the 2017-2018 year;
- Smarter Balanced testing for grades 3-8 will take place March 14 – June 9;
- SAT testing for Grade 11 will take place on April 5;
- NECAP Science for grades 4, 8 and 11 will occur in May. The New England Consortium is negotiating with companies for a new test based on the Next Generation Science Standards.

- Grade 3 Curriculum Guide
- Grade 8 Curriculum Guide

Dr. Heon reported that according to policy, curriculum guides are required for each subject taught. She indicated with the new curriculum that has been completed, she developed the format for the curriculum for grades K-8 that are being reviewed by the schools. She provided samples of the curriculum guides that are being reviewed for Grades K-8.

B. Principals Reports:

- GMS

Mr. Thompson reported:

- GMS Math and Reading Night was successful and thanked those involved for their coordination of the event;
- Dyslexia screenings are being investigated with hopes to screen new incoming first graders in May;
- Read Across America week is celebrated March 6-10;
- Registration for new K and Grade 1 students for 2017-18 started Jan 11 and 12 – 36 new K students in addition to 8 PK student moving to K; 6 new first graders in addition to the 47 K students;
- Techsploration (in-house science demonstration) was held January 19;
- PTO father/daughter dance on February 17 was successful;
- Second quarter grading went well;
- Andrea Stern presented options for competency-based grade calculation and reporting on March 6;
- Grade 3 students will have a Pioneer Living in-house field trip March 14; Grade 4 2 will attend the NH Historical Society museum March 30;
- Students are preparing for district Arts Festival;
- GMS Chorus will perform March 15 at CHS and Recorder Ensemble will perform at CHS on March 16
- Will meet with Professional Educator Growth Plan Committee on March 20 to review first year implementation of the new model.

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- LMS

Mr. Lecklider reported:

- The LMS band and chorus will perform at the district Arts/Music Festival March 15 and 16;
- Four students have achieved Honors Band;
- Congratulation to the Dodgeball Champions – 24 teams and over 150 students participated;
- 8th graders sold over 1,600 dozen donuts for the Krispy Kreme Fundraiser for the Washington DC trip;
- A successful February dance was sponsored by the Student Council;
- The drama club performed “Don’t Say MacBeth” in February;
- 8 students from each grade (5-8) were recognized for the Second Quarter Do Your Best Awards;
- 70 8th grade students were selected to participate in the NAEP assessment on February 21;
- Positive response to Twitter Followers is growing;
- The LMS Grading and Reporting Task Force continues to meet twice monthly and are working to roll out a revised report card for fall 2017;
- Preparation is ongoing for the Spring 2017 SBAC assessment;
- Washington DC trip is scheduled for May 9-12;
- Project Safeguard is scheduled for May 31.

- CHS

Mr. Lonergan reported:

- January Student of the Month was Carolyn Spaulding and Star of the Month was Caitlyn Callinan;
- Student athletes went to GMS to assist in facilitating better peer relationships among 4th graders to prevent concerns over bullying;
- Entire staff worked with the overseas transfer student;
- Denise Freeman was identified as the CHS Golden Bell Staff Member of the Month in January;
- Appreciation to the faculty for providing coverage for teacher absences;
- 43 freshmen, 39 sophomores, 46 juniors and 36 seniors were recognized for Honor Roll; Highest Honors included 11 freshmen, 2 sophomores, 15 juniors and 20 seniors;
- Bill Hicks, At-Risk Counselor, reported on student success for the first semester with academic turnaround for many of the students participating;
- The Administrative Team committed to reading *Transforming School Culture* as a professional activity to close out the year;
- February Student of the Month was Harrison Vedrani and Star of the Month was Liberty Pelletier;
- The Top 10 Graduating Seniors are:
 - Valedictorian Madison Taylor
 - Salutatorian Jessica Manning
 - Christopher Woods
 - Hanna Cote
 - Carolyn Spaulding
 - Maddison Recszko
 - Gabriele Hogan
 - Jakob Scopelites
 - Samantha Molinari
 - Harrison Vedrani;
- Jason Pelletier, Andrea Stern and Brendon Collins were identified as the CHS Golden Bell Staff Members of the Month in February;
- 8 students were recognized for their Statewide Art Awards that included a Gold Key in Digital Art, 3 Silver Keys and 5 Honorable Mentions in various art venues;
- Appreciation to Jodi Callinan, Michelle Vecchiarello, Bill Raymond and Jeff Parsons for coordinating College Night on February 21;
- National Honor Society student volunteers sponsored the CHS Blood Drive with the Red Cross;
- 40+ juniors have signed up for SAT Prep course;

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- SAT Statewide testing is upcoming in April;
- The YRBS will be administered on March 15;
- The Data and Assessment team continues to explore Freshmen Seminar;
- Five CHS staff members are going to the NESSC Conference at the end of March to share experiences and bring back best practices for innovations to prepare all students for success in college, career and community.

C. E-Rate Proposal

Mr. Pelletier presented estimates for excavation and paving costs to run IT cabling underground at GMS and LMS as requested by the Board. The excavation and paving costs would increase the cost of providing access to the portables.

Mr. Markiewicz mentioned that if the Board prefers underground cabling, funds can be moved in the budget for this purpose.

Mr. Bourque made a motion to approve the use of E-Rate funds in the amount of \$9,942.50 to hang aerial fiber cable from the main buildings at GMS and LMS to the portable classrooms to resolve the issues of data connectivity in the portable classrooms. Mrs. Izbicki seconded. The motion carried 4-0-0.

D. Enrollment Report Feb 2017

Mr. O'Neill provided the February enrollment report to the Board.

E. Committee Reports

There were no committee reports.

VI. OLD OR UNFINISHED BUSINESS

A. Facility Policy Discussion

- Facility Issue

The policy was deferred to the March 22 meeting.

V. MANIFEST

The manifest was circulated and signed by the Board.

VI. PUBLIC INPUT

A. Community Forum

There was no public input.

VII. NON-PUBLIC MINUTES

A. Approval of Draft Minutes:

1. Non-Public Minutes of February 22, 2017

Mrs. Izbicki made a motion to approve the non-public minutes of February 22, 2017. Mrs. Harrison seconded. The motion carried 4-0-0.

VIII. ADJOURN

Mrs. Harrison made a motion to adjourn at 7:00 p.m. Mr. Bourque seconded. The motion carried 3-1-0.

Respectfully submitted,

Michele E. Flynn
Administrative Assistant to the School Board