

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

**LITCHFIELD SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT NO. 27
Litchfield, New Hampshire 03052**

Approved Minutes for December 21, 2016

In Attendance: Brian Bourque, Chair
Derek Barka, Vice Chair
Janine Lepore, Board Member
Christina Harrison, Board Member
Paula Izbicki, Board Member
James L. O'Neill, Superintendent
Frank Markiewicz, Business Administrator
Michele E. Flynn, Administrative Assistant

(Agenda items may not be in the order in which they were addressed.)

I. PUBLIC SESSION

6:00 p.m.

A. Call to Order

Mr. Bourque called the meeting to order at 6:03 p.m.

B. Pledge of Allegiance

II. NON-PUBLIC SESSION: RSA 91-A:3II (a-c)

[Minutes of Non-Public Session are written under separate cover.]

Upon a motion by Mr. Barka, the Board entered into non-public session at 6:04 p.m. under RSA 91-A:3II (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Mrs. Harrison seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mr. Barka, yes; Mrs. Lepore, yes; Mrs. Harrison, yes; Mrs. Izbicki, yes.

III. RETURN TO PUBLIC SESSION

Upon a motion by Mrs. Harrison, the Board returned to public session at 6:28 p.m. Mrs. Lepore seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mr. Barka, yes; Mrs. Lepore, yes; Mrs. Harrison, yes; Mrs. Izbicki, yes.

C. Review & Revision of Agenda

There were no revisions to the agenda.

Mr. Bourque reported that the LEA ratified their contract on December 21, 2016 and the School Board voted to ratify the contract in non-public session.

Mr. Barka presented highlights of the contract:

- 1st year of step schedule drop bottom step and add a top step. No movement on the schedule.
- Steps increase by 1.5%.
- Year 2 teachers get a step plus 2%.
- Year 1 total cost \$283,000
- Year 2 total cost \$294,000
- \$45,000 savings on insurance as teachers agree to increase in copays and deductibles.
- Year 2 health insurance contribution increases by 1%.

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Mr. Barka believes it is a fair contract. He mentioned that salary schedules from all surrounding towns reflect that Litchfield teachers are paid less, but should reach equity at the end of year 2.

D. Summary of Non-Public Actions from: December 14, 2016:

Mrs. Izbicki made a motion to approve the non-public minutes of November 30, 2016 as written. Mrs. Harrison seconded. The motion carried 4-0-1, with Mr. Barka abstaining.

E. Presentations & Recognitions

There were no presentations or recognitions.

F. Correspondence

There was no correspondence.

G. Approval of Draft Minutes:

- Public Session December 14, 2016

Mrs. Lepore made a motion to approve the public minutes of December 14, 2016 as written. Mrs. Izbicki seconded. The motion carried 5-0-0.

H. Community Forum

There was no public input.

I. Superintendent's Comments

Mr. O'Neill wished everyone Happy Holidays.

IV. REPORTS

A. School Board Comments

Mr. Bourque indicated this meeting will be brief as it is planned to review the default budget and revenues.

Mrs. Izbicki mentioned that the handling of the bus accident this week by the LMS administrators was excellent.

B. FY18 Default Budget

Mr. Markiewicz provided an analysis of technology and curriculum items from past years as requested. He indicated curriculum items were removed from the default a few year prior and some technology that was not in the plan was removed.

The School Board discussed the FY18 Default budget and areas to revise. Mr. Bourque commented that legal counsel clarified that if Chromebooks for the 1:1 pilot at CHS were provided in the first year they could have been included in the default budget.

Mr. Markiewicz reported that \$29,606 was reduced from the District Technology line. He indicated the total FY18 Default Budget is \$21,717,586.

Mr. Bourque commented the technology plan is a five year and can be included in the default budget, as is the curriculum plan.

Mr. Barka made a motion to approve the FY18 Default Budget that totals \$21,717,586. Mrs. Harrison seconded. The motion carried 5-0-0.

C. FY18 Revenue Projections

Mr. Markiewicz asked the Board to approve the FY18 Revenue Projections, which were previously provided to the Board and have not changed.

Mrs. Lepore made a motion to approve the FY18 Revenue Projections as presented. Mrs. Harrison seconded. The motion carried 5-0-0.

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D. Bus Tracking

Mr. Markiewicz provided ridership information for GMS and CHS that was previously requested by the Board. He indicated changes are being made to the LMS bus routes. A test run was completed and the routes will be finalized by Friday. He noted the revised bus routes will be posted on the website a week prior to the end of the winter break and a Blackboard communication will be sent to parents.

V. ADJOURN

Mrs. Lepore made a motion to adjourn at 6:45 p.m. Mrs. Izbicki seconded. The motion carried 5-0-0.

Respectfully submitted,

Michele E. Flynn
Administrative Assistant to the School Board