

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

**LITCHFIELD SCHOOL BOARD
SCHOOL ADMINISTRATIVE UNIT NO. 27**

Litchfield, New Hampshire 03052

Approved Minutes for June 14, 2017

In Attendance: Brian Bourque, Chair
Derek Barka, Vice Chair
Christina Harrison, Board Member
Paula Izbicki, Board Member
John York, Board Member
James L. O'Neill, Superintendent
Devin Bandurski, Director of Special Services (Non-Public)
Dr. Julie Heon, Director of Curriculum & Instruction
Scott Thompson, Principal, GMS
Tom Lecklider, Principal, LMS
William Lonergan, Principal, CHS
Michele E. Flynn, Administrative Assistant

(Agenda items may not be in the order in which they were addressed.)

I. NON-PUBLIC SESSION: RSA 91-A:3II (c)

[Minutes of Non-Public Session are written under separate cover.]

The Board entered non-public session at 6:07 p.m. under RSA 91-A:3II (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

Non-public session concluded at 6:25 p.m.

II. PUBLIC SESSION

A. Call to Order

Mr. Bourque called the meeting to order at 6:26 p.m.

B. Pledge of Allegiance

C. Review & Revision of Agenda

Mr. Bourque moved the CHS 1:1 Update to align with the presentation from Mr. Cooper.

D. Summary of Non-Public Actions from May 24, 2017:

Mrs. Izbicki made a motion to approve the non-public minutes for May 10, 2017. Mr. Bourque seconded. The motion carried 4-0-1, with Mrs. Izbicki abstaining.

Mr. Bourque made a motion to accept the nomination of Jordan LeMay as LMS Grade 5 ELA teacher at a salary of \$47,712 for the 2017-2018 school year. Mrs. Izbicki seconded. The motion carried 5-0-0.

Mr. Bourque made a motion to accept the nomination of Maura Clinton Jones as GMS Assistant Principal at a salary of \$75,000 for the 2017-2018 school year. Mrs. Izbicki seconded. The motion carried 5-0-0.

Mr. Bourque made a motion to accept the nomination of Katherine Misiaszek as LMS School Psychologist at a salary of \$58,000 for the 2017-2018 school year. Mrs. Izbicki seconded. The motion carried 5-0-0.

Mr. York made a motion to authorize the Superintendent to offer a contract to the final candidates for Director of Curriculum and the full time Chemistry teacher prior to the June 14, 2017 School Board meeting. Mr. Bourque seconded. The motion carried 5-0-0.

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

E. Presentations and Recognitions

- CHS Athletic Boosters Press Box Proposal

Cara Gannon Dave Decarolis presented a proposal for a press box at CHS. Ms. Gannon commented that the Booster Club has raised funds for several athletic needs at CHS. She mentioned the Booster Club raised funds to purchase four new trophy cases for CHS. She indicated the current “press box” is a two story metal scaffolding and during the games, the staff and equipment are exposed to the elements. Ms. Gannon explained a two story press box is necessary for game management to evaluate play and athletes. She provided a proposal to the Board and noted the building will consist of two stories with a concession stand on the first level and a second level for staff. She indicated the building will have exterior stairs that do not need to be ADA compliant according to the building inspector. A ramp will be constructed for the first level. The fire department will review the plans.

Ms. Gannon reported a committee met to discuss the structure, began fundraising and raised \$7,500 to date. She indicated the structure will cost \$40,769. She noted the remaining amount of \$33,269 is needed. She requested the Board provide a blanket permission for fundraising for the committee as the committee would rather not have to come to the Board to approve a new fundraiser each time. Ms. Gannon commented that she heard the original press box committee in 2010 had done some fundraising and she inquired about those funds. She indicated the press box committee is requesting to use the parking fee funds for the project.

She recapped that the committee is asking:

- Permission to go forward with the plans for the press box.
- Permission to proceed with fundraising efforts.
- Funds raised by the 2010 committee.
- The District to appropriate the CHS parking fees for the project.

Mr. Barka asked about plans for bleachers. Ms. Gannon indicated bleachers are planned in Phase II.

Mr. York asked if the opening to the field would have to be moved to one of the corners if bleachers are installed. Mr. Decarolis indicated the bleachers are 27 feet, which may require moving the gate over. He commented the press box should be positioned on the 50 yard line.

Mr. Bourque asked if there are architectural designs for the press box. Mr. Decarolis indicated there are only sketches of the press box at this time.

Mr. Bourque asked about the power that exists in the area. Mr. Decarolis indicated there is an existing 110v source. He noted in the proposed we included running power across the field to where the power is coming from.

Ms. Gannon asked about the funds that were raised by the former committee. She indicated they were mentioned by Jason Guerrette in an article in the Union Leader.

Mr. Lonergan commented he was not aware of any such funds.

Ms. Gannon suggested there may be mentioned in the School Board minutes. Mrs. Flynn indicated she pulled all the relevant minutes when the Press Box Committee held discussions with the School Board and there was never any mention of funds that were raised.

Mr. Barka commented the Board cannot provide permission to build without plans. Mr. Decarolis indicated that would require an architect to design.

Mr. York mentioned there may not be much support for using parking fee funds for the project.

Mr. Bourque asked if the Boosters are a non-profit organization. Ms. Gannon answered in the affirmative.

Mr. Bourque commented the Board recently had a request from Destination Imagination that was declined because they are a non-profit organization. He indicated that it is his opinion the Board should not give school funds to non-

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

profit organizations. He suggested placing the request on a warrant article. He noted that fundraising is not a problem, but he would like to see an architectural design.

Ms. Gannon commented when her older son graduated from CHS in 2007 the parking pass was \$25. She indicated it has increased to \$100 and the monies collected go into the general fund. She commented when we hold games and collect gate receipts that goes into the general fund. She indicated the press box is part of the facilities at CHS. Ms. Gannon commented we have a lot of pride in CHS and would like to see a structure that is safe, accessible and can be used by many in the community. She added that the committee hoped the district would be willing to do something.

Mr. O'Neill explained student money raised by students can be carried over from year to year, but is dedicated to student activities and does not go into the general fund.

Mr. York commented the parking fee became \$100 because that is what we charge the students in high school to take the bus. Mr. Bourque indicated that bus fees are no longer charged to students.

Mr. Barka commented he does not believe providing funds to this committee would be providing funds to a non-profit organization. He feels it is more for the school, but he does not believe we can take the money out of this year's budget. He indicated the committee can continue raising funds and the Board can look at the following year's budget to see if there may be funds, but the Board will need better diagrams when they go in front of the Budget Committee.

Mr. Bourque asked Ms. Gannon to provide a list of fundraisers since he does not believe the Board should provide a blanket authorization.

Mr. York commented the Board can turn the fundraising process over to the principal. Mr. O'Neill indicated that final approval should be under the purview of the Superintendent. He noted current practice is that final approval comes through the Superintendent's office. He commented he is very supportive of the press box and believes it is needed.

Mrs. Izbicki asked what other means of fundraising the committee has done and if they have considered looking into grants.

Ms. Gannon indicated the committee is earnest and would like to look at grants. She commented we would like to get this done by the end of the summer.

Mr. Barka asked Ms. Gannon to bring a better diagram of the project to the July Board meeting. He asked for the committee to provide all the options.

Mr. York noted that the fire chief and building inspector have to sign off on it.

Mr. Decarolis commented that bleachers are very expensive; however, he did get a quote for aluminum bleachers with a handicap rail at \$13,000 per section.

Mr. Bourque believes the Board is in support, but needs to see exactly what the committee wants to do and how the press box will be built.

Mr. Barka made a motion to authorize the Superintendent to approve fundraising events over the summer of 2017. Mr. Bourque seconded. The motion carried 5-0-0.

Ms. Gannon asked for clarification that the committee was provided with permission to go forward with fundraising for funds to build the press box. Mr. Bourque commented that the committee has permission for some things.

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

Mr. O'Neill indicated the timeline that the committee is envisioning is very tight. He explained you would have to get the detailed plans approved by the fire department and building inspector, cost out the project, budget and build by September. He noted you would have to get everything together by the July Board meeting. He does not believe anyone except the Board can provide permission for the structure.

- Research Proposal, N. Cooper
 - 1:1 Update

Mr. Perez provided an update regarding the CHS 1:1 program. He reported that they will be using Lenovo Chromebooks next year with the incoming 9th graders and faculty. 29.5% of the student body will be equipped next year. Twenty teachers will be trained at the Google Summit in July and seven have already been trained. Some teachers that are not attending the summit are already using Google. Mr. Perez indicated that one goal for the 1:1 program is to craft a tech plan. He noted that they will be reviewing the Acceptable Use policy over the summer as well as the mission and vision of the school and district. He commented he would like to provide the summer work committee with tech plans from other schools who have implemented the 1:1 program. Mr. Perez noted by Spring 2018 we would like to present a full tech plan to the Board. He indicated that some teachers will be sent to the Christa McAuliffe Technology Conference and throughout the year internal professional development will be provided. He commented that technology development for students includes Dr. Ange's help desk and there are seniors who would like to do their senior project on digital citizenship with the incoming freshmen.

- Research Proposal

Nate Cooper, CHS teacher, presented a proposal for an idea for his Master's thesis. He commented that he chose an educational research for his Master's thesis, which is a study about the relationship between 1:1 technology and student engagement. He explained that he will be comparing two freshmen economics courses: one that uses 1:1 technology and one that does not. He will use small group interviews, surveys, achievement data and definitions. Mr. Cooper indicated he has already sent forms to notify parents and informed the administrators and general public. He noted he has begun collecting data, of which some can prove the usefulness of the technology we have.

Mr. Barka made a motion to approve the Research Proposal presented by Mr. Cooper. Mrs. Harrison seconded. The motion carried 5-0-0.

Mr. Bourque asked Mr. Perez if he envisions every freshman in every class using the 1:1 technology. Mr. Perez commented the majority of the teachers at CHS are posting on Google Classroom and Google Calendar, but there are students who do not have technology at home.

Mr. York was concerned about student who may not have access and asked if there is a way to provide some type of access for them. Mr. Pelletier, Director of IT, commented it would be out of range for wireless access.

Mr. York commented his concern is there are some classrooms that did not use the technology because there are students that do not have technology. He indicated there should be Chromebooks in the classrooms for those students to use.

Mr. Lonergan indicated that CHS provides loaner Chromebooks. Mr. Perez commented that he did mention this type of situation would occur.

Mr. York commented this program was supposed to alleviate that problem. Mr. Perez commented at the end of the first year we wanted to fully implement the 1:1 program, but it was requested that we keep the pilot program for one more year.

Mr. York commented that CHS needs to ensure going forward the sophomores and juniors have the technology and that the teachers have the opportunity to teach a 1:1 class.

Mr. Lonergan commented we are limited in the portables we have. He indicated in freshmen year and in sophomore year they are all together, but in junior year there are Honors and AP courses, and they start to disperse.

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

Mr. York commented there was money at the end of the last three budgets to purchase the Chromebooks, which would solve those problems.

Mr. O'Neill indicated that the district has spent money to solve those problems over the last two years. He noted that computers were purchased and we are at the point where all freshmen will have the technology, and then sophomores. He commented that he has no recollection of the Board telling the district to purchase the technology, and in fact, the Board has said let the students purchase them. He clarified that it has only been in the last 12 months that the Board has said to ensure every student has a Chromebook.

Mr. York commented if there was an inadequate amount of Chromebooks at the end of last June and still an inadequate amount this year, there is money in the budget today to solve that problem before June 30.

Mr. O'Neill asked Mr. Pelletier how many Chromebooks have been purchased over the last three months. Mr. Pelletier responded that the district has purchased just over 400.

Mr. York suggested supplying Chromebooks to the sophomore class. Mr. Perez commented by the time we get to the juniors they will be seniors and will have lost that opportunity. Mr. York suggested supplying Chromebooks for the junior class as well.

Mr. O'Neill commented we have the direction of the Board and suggest we implement that direction. He indicated that one year from now all of CHS will have 1:1 technology. He noted we will go forward with this year and have a proposal for the Board to fully implement 1:1 technology for September 2018.

Mr. Cooper commented what makes it difficult logistically is when designing assignments using the 1:1 technology you are relying on resources on the internet. He noted if the students do not have a Chromebook they are allowed to use their phones and if they do not have good reception on their phone you end up with a paper assignment. He indicated in those cases you have to fully design 1:1 or fully design traditional instruction. He commented with the situation the way it is, teachers have to prepare duplicate lessons both for those that have technology and those that do not.

Mr. York suggested there should be an administrative discussion to determine how many Chromebooks there are and how many are needed.

Mr. O'Neill commented if we are looking at a library commons model, technology is important to that model. He indicated what we are saying is we should investigate the situation for the junior class and then the following year the entire high school. He noted giving teachers as much technology as possible will drive the initiative.

F. Correspondence

There was no correspondence.

G. Superintendent's Comments

- Donations

The Superintendent presented a donation from the Litchfield Pickleball Association to the LMS Physical Education Department. The value of the equipment is \$300.

Mr. Barka made a motion to accept the donation from the Litchfield Pickleball Association for the LMS Physical Education Department. Mrs. Harrison seconded. The motion carried 5-0-0.

The Superintendent presented donations to CHS from various sources for the Google Summit to be held in the Summer of 2017 at CHS will be presented to the Board. The donations total \$5,500.

Mr. Barka made a motion to accept donations to CHS from SNHU, Nellie Mae Foundation, GovConnection, and NHSTE, totaling \$5,500 for the Google Summit to be held in July 2017. Mrs. Harrison seconded. The motion carried 5-0-0.

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

Mr. O'Neill expressed his compliments to all staff and those involved in a successful high school graduation. He commented it was a wonderful event and the students shined.

- Motions to Grant Authorization

Mr. O'Neill asked the Board to grant authority for the Superintendent and the Business Administrator to sign all office and business management forms, all contracts and all grants on behalf of the School Board. He indicated this is an annual occurrence.

Mr. Bourque made a motion for the Board to grant authorization to the Superintendent and Business Administrator to sign all office and business management forms, all contracts, and all grants on behalf of the School Board. Mrs. Izbicki seconded. The motion carried 5-0-0.

Mr. O'Neill asked the Board to grant authority to the Superintendent to offer contracts to new hires during the summer months when there will be a limited number of Board meetings. He indicated that he will bring any new hires to the meetings that follow for Board approval as well.

Mr. Bourque made a motion for the Board to grant authorization to the Superintendent to offer contracts to new hires during summer months when there are a limited number of Board meetings. Mrs. Izbicki seconded. The motion carried 5-0-0.

H. Community Forum

There was no public input.

I. School Board Comments

Mr. York congratulated the CHS Baseball team on their victory.

Mrs. Izbicki announced this will be her last School Board meeting. She thanked the Board for the opportunity to serve and asked Board members to keep their focus on students and keep meetings to 9:00 p.m.

III. CONSENT AGENDA

A. Public Minutes:

- May 24, 2017

Mr. Barka made a motion to approve the public minutes of May 24, 2017. Mrs. Harrison seconded. The motion carried 5-0-0.

B. PERC Recommendations

Dr. Heon provided recommendations from PERC to the Board for approval.

| | |
|--------------------------|--------------------------------|
| AP Biology | Science of Natural Disasters |
| AP Environmental Science | English Language Arts Revision |
| Economics | Math Program Evaluation Report |
| Law | |

Mr. Barka requested deferring the approval of the Math Program Evaluation Report for discussion at a future meeting.

Mr. Barka made a motion to approve AP Biology, AP Environmental Science, Economics, Law, Science of Natural Disasters and English Language Arts revisions, which were all recommended by PERC. Mrs. Harrison seconded. The motion carried 5-0-0.

IV. REPORTS

A. Curriculum Report

Dr. Heon provided the June curriculum report to the Board.

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

B. Library Reports:

As part of the strategic discussion process, library reports from each school were provided for the Board by Melina Prevel Turmel, Amy Provencal and Andrea Ange. The Board requested circulation numbers and information on how the libraries are used by students. Information regarding the Library Common Model was presented as well.

Dr. Ange commented that research was done regarding Library Learning Commons that included site visits by experts on learning commons. With reference to the CHS Library Report, she indicated circulation numbers do not reflect every use of the library. She reported that generally there are between 100-125 students per day using the library for reading, homework and technology, as well as for chess. She noted students also come to the library for research, consultation and use of resources.

Mr. Bourque commented that a discussion was started a while ago about learning commons and he is aware the high school is approaching that model. He asked about the use of encyclopedias in the library.

Dr. Ange indicated that not all students like to research on the internet. She noted there are two sets of encyclopedias and is aware they need to be updated.

Mr. Bourque commented that his point is that libraries are outdated and it seems students do not like using them as much.

Mrs. Izbicki commented learning commons are a flipped vision of what libraries are used to. She explained that they take on a proactive approach with teachers to set up in the library to continue what the teachers are doing in the classroom. She indicated so many changes need to happen beside weeding out books and training the teachers. Mrs. Izbicki commented aside from the flipping of what it looks like, there is the flipping of what it is and its role. She indicated it becomes the hub of your building and spaces for adults, and information spaces for parents.

Dr. Ange commented that she provides coaching with teachers and classes. She indicated many teachers bring their students to the library because they want them to have access to the resources. She believes her program is moving toward learning commons.

Mr. O'Neill asked the middle and elementary school librarians for their perspective on the learning commons model. He acknowledged that there are things that are not in our budget. He asked what is the commons model, is it applicable to your buildings and how do we get there. Mr. O'Neill indicated it should be a model that reflects the central component is information gathering, having students come in on an unstructured basis and work with librarians.

Mrs. Prevel Turmel commented her lessons are research based, finding resources the classes need and much support to English Language Arts. She noted that there needs to be another way for teaches to have their planning time to free up her time to focus on what she has to do. She mentioned she would like to have a cart of Chromebooks, but with a fixed schedule it is difficult to fit it in. She commented she would like to see an assistant in the library. Mrs. Prevel Turmel indicated students would like to check out books more than two times a week. She reported consultants are coming this week to look at our libraries and see if we can turn them into a learning commons. She noted we are going to visit sites that have learning commons.

Mr. York asked how many of the students at GMS have a reading device or are they reading in the traditional method. He commented that a Kindle Fire opens up a million books to a student.

Mrs. Prevel Turmel commented that she does not know how many students have reading devices at home. She indicated if they do have those devices they can download books for free. She noted the students at GMS love to read books and they love learning to read and sharing the books.

Mr. Thompson reported that more than 17,000 checkouts have been logged. He indicated the reality is different at the elementary level. He commented the question should not be what the students have at home, but what do they have in school. GMS has only 80 Chromebooks including one cart of 26 that is shared. He indicated while the

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

vision for research is powerful, he is cautious about giving up the way our library works. Mr. Thompson commented it would be wonderful to have a 1:1 program at GMS, but it is not near reality.

Mrs. Izbicki shared how the library has changed at the elementary school where she works in Hollis. She shared: in one corner is a “Maker Space” challenge, four osmo’s the student work in tandem with, a table with four iPads, and little tables moved into the center. She indicated it just changes what the students can do. There is a day of learning for teachers to come down to see what their students can do. Mrs. Izbicki commented the students come down in groups or by class to check out books. She noted that it is not necessary to have a lot of electronics or technology to make changes. She indicated it is not taking away from any literacy, but enhancing the other side and using our librarians and the skills they have. She commented it creates a nugget of independence for the students. She noted the flex schedule consists of no schedule for the librarian, but that she has to be available for all students using the library and for what they want to do. Mrs. Izbicki suggested watching the students when they come into the library and see how they arrange spaces and furniture.

Mr. Thompson commented it would be easy to do a flex schedule, but was concerned that the library is half of what it used to be as the other half is the tech lab. He noted teachers borrow technology because we are limited.

Mr. Bourque commented we are not as far behind as in the past. He indicated Mrs. Izbicki suggested setting up stations. He noted that vision needs to start today.

Mrs. Provencal commented this is what she envisioned when she was hired. She indicated she has been trying to go toward the commons model. She noted she would like to allow more teachers and students to come to the library when she is not teaching. She indicated that she is trying to change the mindset in our building.

Mr. Thompson thanked Mrs. Provencal for her work. He commented 21st century learning is the core of what we want our libraries and classes to be. He noted it becomes much more of an investigative, research-based model and the library does become the center of the building. He indicated we will be working on shifting the mindset in the building and moving things to make space, allowing students to work in tandem on technology.

Dr. Ange commented one change that was made was making our libraries accessible on our school websites by moving them to the website menus.

Mr. O’Neill commented he would like the librarians to feel free to come back and make a proposal to the Board for changes needed to move toward library learning commons this fall.

C. Principals Reports:

Principals submitted their monthly written reports for Board review.

- GMS

Mr. Thompson reported that GMS held its Spelling Bee and Theresa Ivers is the school champion; student numbers for the incoming first grade are at 61 with expectation to increase over the summer; on Monday night the PTO voted to fund the replacement of two water bubblers at the elementary school. He noted that one of the bubblers will have a water bottle refilling station. He noted the cost is \$5,000, which the PTO will fund.

Mr. Barka noted the Board would be required to hold a public hearing to accept donations \$5,000 or over. He proposed a motion to accept \$4,999.

Mr. Barka made a motion to accept the donation of replacement and installation of two water bubblers at GMS totaling \$4,999. Mr. Bourque seconded. The motion carried 5-0-0.

- LMS

Mr. Lecklider reported LMS won the Tri-County championship this year; the PTO sponsored an enrichment activity with Recycled Percussion; Project Safeguard was successful as was the Washington DC trip; Kellie Chambers received a certificate from the State of NH for 100% vaccination compliance.

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

○ PLTW Courses

The Board requested information regarding new courses being offered that were not budgeted for FY18. The Board has also requested a list of PLTW courses at LMS. Mr. Lecklider provided current units being implemented, units passed in the budget for next year and some units that would be of better benefit to the students in grade 7. He indicated that he would like to shift the Energy and the Environment unit for grade 7 with the Robotics and Automation unit and kit. He explained that for a ratio of 4 students to 1 kit, the additional funding would be \$13,000; for a ratio of 6 students to 1 kit, the additional funding would be \$24,000. Mr. Lecklider indicated that for the Computer Science unit, a Microbit, which enables the students to do programming. He noted the cost for 30 Microbits is \$600.

Mr. O'Neill commented his recollection regarding one of the directives from the Board is to try to enhance the middle school PLTW and general education. He expressed his support for the request and indicated that the funding can be allocated and we have a teacher who is willing to implement the unit. He noted we have located training for the program and asked the Board for consideration of the request.

Mr. York commented that his daughter did not like PLTW because she felt the teacher was not fully engaged in the program.

Mr. Lecklider indicated he has not observed any lack of interest or motivation to implement the program. He noted the transition has been a challenge from the traditional offering. He mentioned that seventh graders were not happy that wood tech was not implement this year; however, a hybrid model is being used in wood shop and the students are happier. Mr. Lecklider indicated that PLTW built a foundation for engineering they did not have in the past and the units are rigorous.

Mr. O'Neill commented the transition was a bit rough. He asked Mr. Lecklider and Dr. Heon if this addition is a step in the right direction to enhance the kinds of programs we want to get in the middle school.

Mr. Lecklider affirmed that this is the direction he would like to go and it aligns with 21st century skills.

Dr. Heon affirmed this is the right direction. She noted that she provided some documentation on PLTW and there has been much research. She commented that each of the models provides substance and those in the industry are always updating.

School Board members were in agreement that the district move forward with Mr. Lecklider's proposal to shift the Energy and the Environment unit budgeted at \$10,241 with the Robotics and Automation unit with a 6:1 ratio with a cost of \$35,020. The total funds needed will be \$24,779.

● PEGP Evaluation Revisions

Mr. Lecklider provided Committee revisions to the Professional Educators Growth Plan. He indicated that changes have been made to the number of mini-observations for annual contract educators and continuing-contract educators.

Mr. York commented that the revisions should be deferred to the July meeting.

Mrs. Izbicki felt that mini-observations, as are done in the Hollis district, are more authentic.

Mr. O'Neill commented one of the biggest challenges is trying to get the mini-observations done.

Mr. Lecklider indicated the feedback in general is that the number of mini-observations was too high. He explained the staff feels that there will be the same authenticity from five as there would be from eight mini-observations. He commented one of the challenges this year was that the document was not proofed until April.

Mr. York asked if the Board can approve that the only observations are mini-observations. Mr. O'Neill commented the Board can do that, but advised the Board not to do that because the Committee worked hard on the evaluation document and that action can devalue the decision of the Committee.

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

Mr. Thompson commented teachers on continuing contract would be able to choose the type of observation.

Mr. York asked if the Committee can be informed the Board would like to see this growth plan become a one method model and at the end of next year make the decision.

Mr. O'Neill commented this is really a staff development model. He indicated 95% of our teachers need development and we need to provide something to help them develop. He noted that the mini model is a great way to do that. Mr. O'Neill recommended that the Committee be given the chance to migrate to that model. He commented that the Committee can be notified that the Board is in support of the mini model.

Mr. Bourque suggested revisiting the revisions to provide direction. Mr. O'Neill commented the plan is a living document. He indicated that as a Board and as Superintendent we are in agreement that the mini model provides the best opportunity for development and growth. He suggested revisiting the plan in January 2018 and migrate to the mini model by the end of fiscal year 2018.

Mrs. Izbicki made a motion to approve the changes to the Professional Educators Growth Plan as presented. Mrs. Harrison seconded.

Mr. York does not believe the Board should make changes to the plan. He believes it should be a decision for one model or the other.

Mr. O'Neill indicated this was brought to the Board because the Committee feels doing eight mini observations for each teacher in one year is not possible. He commented that an administrator does not need eight mini observations to tell if a teacher is developing.

Mr. Thompson commented the growth plan reflects the specifics and that is why we took the time to implement the plan.

The motion carried 5-0-0.

- Project Safeguard

Mrs. Harrison commented she attended and felt much of it was good, but that it did not scratch the surface.

Mr. Bourque agreed. He commented that it had not changed from the previous year and that he was not sure that he got anything out of it.

Mrs. Harrison commented she was split from her daughter throughout the whole day.

Mr. Bourque suggested this be a discussion on a future agenda.

- CHS

Mr. Lonergan provided a list of student achievements for the Board. He reported that the baseball game was very exciting, there were many celebrations in the spring, graduation was excellent and special and the yearbook was dedicated to Phil Martin. He noted that Eliot Bamford was the Golden Bell winner for May. He mentioned that SAT testing was done in May and results show CHS is two points below the median; AP testing and Science NECAP tests were administered. Mr. Lonergan reported he met with Mary Laterneau, representative for Project Lead the Way, and she had some valid points to discuss with Shawn McDonough.

V. OLD OR UNFINISHED BUSINESS

A. Policies:

- ECAB Building & Grounds Access & Security
- EFAA Food Services Meal Charging
- KG Use of School Facilities

Policies were deferred to the July 26 School Board meeting.

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

VI. MANIFEST

The manifest was circulated and signed by the Board.

VII. PUBLIC INPUT

A. Community Forum

There was no public input.

VIII. NON-PUBLIC SESSION: RSA 91-A:3II (a, c)

[Minutes of Non-Public Session are written under separate cover.]

Upon a motion by Mrs. Harrison, the School Board entered into non-public session at 10:02 p.m. under RSA 91-A:3II (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Mr. York seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mr. Barka, yes; Mrs. Izbicki, yes; Mr. York, yes.

IX. RETURN TO PUBLIC SESSION

Upon a motion by Mr. Barka, the Board returned to public session at 10:30 p.m. Mrs. Harrison seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mr. Barka, yes; Mrs. Harrison, yes; Mrs. Izbicki, yes; Mr. York, yes.

The Superintendent discussed with the Board a request to purchase an automatic substitute calling software program, AESOP (Frontline Educational Software). He reported the cost is \$9,000 for the first year and \$5,000 annually.

The Board decided to revisit the agenda item.

The School Board discussed cancelling the June 21, 2017 meeting in order to avoid conflict with the 8th grade graduation at LMS. Mr. Bourque cancelled the meeting and the Board concurred.

X. ADJOURN

Mrs. Harrison made a motion to adjourn the meeting at 10:40 p.m. Mrs. Izbicki seconded. The motion carried 5-0-0.

Respectfully submitted,

Michele E. Flynn
Administrative Assistant to the Board