



## DEFAULT BUDGET OF THE SCHOOL

Default Budget for the Fiscal Year from **July 1, 2016 to June 30, 2017**

**RSA 40:13, IX (b)** "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on:

### Instructions

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

#### For Assistance Please Contact:

**NH DRA Municipal and Property Division**  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

#### ENTITY'S INFORMATION

School District:	<input type="text" value="Litchfield"/>	<input type="text" value="263S"/>
Municipalities Served:	<input type="text" value="Litchfield"/>	

#### SCHOOL BOARD OR BUDGET COMMITTEE MEMBERS

-	First Name:	<input type="text" value="Brian"/>	Last Name:	<input type="text" value="Bourque"/>
-	First Name:	<input type="text" value="Derek"/>	Last Name:	<input type="text" value="Barka"/>
-	First Name:	<input type="text" value="Janine"/>	Last Name:	<input type="text" value="Lepore"/>
-	First Name:	<input type="text" value="Nicole"/>	Last Name:	<input type="text" value="Quintana"/>
-	First Name:	<input type="text" value="John"/>	Last Name:	<input type="text" value="York"/>
<input type="button" value="Add Member"/>				



**APPROPRIATIONS**

INSTRUCTION ?	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
1100-1199	Regular Programs ?	\$7,960,805	\$256,161	\$115,572	\$8,101,394
1200-1299	Special Programs ?	\$3,153,163	\$173,462	\$57,998	\$3,268,627
1300-1399	Vocational Programs ?	\$25,385			\$25,385
1400-1499	Other Programs ?	\$483,706			\$483,706
1500-1599	Non-Public Programs ?	\$68,173			\$68,173
1600-1699	Adult/Continuing Ed. Programs ?	\$7			\$7
1700-1799	Community/Jr.College Ed. Programs ?				
1800-1899	Community Service Programs ?				
	<b>Instruction Subtotal</b>	\$11,691,239	\$429,623	\$173,570	\$11,947,292

SUPPORT SERVICES ?	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
2000-2199	Student Support Services ?	\$1,594,941			\$1,594,941
2200-2299	Instructional Staff Services ?	\$769,394			\$769,394
	<b>Support Services Subtotal</b>	\$2,364,335			\$2,364,335

GENERAL ADMINISTRATION ?	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
2310 (840)	School Board Contingency ?				
2310-2319	Other School Board ?	\$100,947			\$100,947
	<b>General Administration Subtotal</b>	\$100,947			\$100,947



**APPROPRIATIONS**

<b>EXECUTIVE ADMINISTRATION ?</b>						
<b>Account #</b>	<b>Purpose of Appropriations (RSA 32:3, V)</b>	<b>Prior Year Adopted Operating Budget</b>	<b>Reductions or Increases</b>	<b>One-Time Appropriations</b>	<b>DEFAULT BUDGET</b>	<b>DEFAULT BUDGET</b>
2320 (310)	SAU Management Services ?	\$499,656			\$499,656	
2320-2399	All Other Administration ?					
2400-2499	School Administration Service ?	\$1,210,487			\$1,210,487	
2500-2599	Business ?	\$319,340			\$319,340	
2600-2699	Operation and Maintenance of Plan ?	\$2,182,086			\$2,182,086	
2700-2799	Student Transportation ?	\$928,349	\$36,539		\$964,888	
2800-2999	Support Service Central & Other ?	\$639,128			\$639,128	
<b>Executive Administration Subtotal</b>		<b>\$5,779,046</b>	<b>\$36,539</b>			<b>\$5,815,585</b>

<b>NON-INSTRUCTIONAL SERVICES ?</b>						
<b>Account #</b>	<b>Purpose of Appropriations (RSA 32:3, V)</b>	<b>Prior Year Adopted Operating Budget</b>	<b>Reductions or Increases</b>	<b>One-Time Appropriations</b>	<b>DEFAULT BUDGET</b>	<b>DEFAULT BUDGET</b>
3100	Food Service Operations ?					
3200	Enterprise Operations ?					
<b>Non-Instructional Services Subtotal</b>						



**APPROPRIATIONS**

**FACILITIES ACQUISITION AND CONSTRUCTION ?**

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
4100	Site Acquisition ?				
4200	Site Improvement ?	\$127,348		\$127,348	
4300	Architectural/Engineering ?				
4400	Educational Specification Develop. ?				
4500	Building Acquisition/Construction ?				
4600	Building Improvement Services ?	\$36,252		\$36,252	
4900	Other Facilities Acquisition and Construction Services ?				
Water Distribution and Treatment Subtotal		\$163,600		\$163,600	

**OTHER OUTLAYS ?**

Account #	Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
5110	Debt Service - Principal ?				
5120	Debt Service - Interest ?				
Other Outlays Subtotal					



**APPROPRIATIONS**

FUND TRANSFERS ?		Purpose of Appropriations (RSA 32:3, V)	Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
5220-5221	To Food Service ?		\$587,162			\$587,162
5222-5229	To Other Special Revenue ?		\$575,000			\$575,000
5230-5239	To Capital Projects ?					
5254	To Agency Funds ?					
5300-5399	Intergovernmental Agency Allocations ?					
	Supplemental Appropriation ?					
	Deficit Appropriation					
Fund Transfers Subtotal			\$1,162,162			\$1,162,162

Operating Budget Total *		Prior Year Adopted Operating Budget	Reductions or Increases	One-Time Appropriations	DEFAULT BUDGET
		\$21,261,329	\$466,162	\$337,170	\$21,390,321

**EXPLANATION FOR INCREASES AND REDUCTIONS**

Use this section of the form to explain why any increase of reduction was applied to the estimated appropriation for an account code. Supply an explanation for each individual increase or reduction on its own line. You can use the "Add New Line" button to insert a new line. The "Remove Line" button will remove that line from the form.

Account #	Explanation for Increase or Reduction	Add New Line
1100-1199	Approved collective bargaining agreement for Litchfield Teachers Association - salary step increases	Remove Line
1200-1299	Approved collective bargaining agreement for Litchfield Teachers Association - salary step increases	Remove Line
1100-1199	One time purchase of furniture and equipment	Remove Line
1200-1299	One time purchase of furniture and equipment	Remove Line
2700-2799	Multi year contract for regular and special education transportation representing 5% increase	Remove Line



**New Hampshire**  
*Department of*  
*Revenue Administration*

**2016**  
**MS-DS**

4200	One time purchase and upgrade to building and grounds	Remove Line
4600	One time purchase of improvement to school grounds	Remove Line



**Litchfield (2635)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name	Preparer's Last Name	Date
Frank	Markiewicz	01/20/2016

**2. SAVE AND EMAIL THIS FORM**



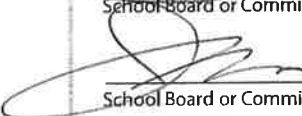
Please save and e-mail the completed PDF form to your Municipal Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Bureau Advisor.

**SCHOOL BOARD (OR BUDGET COMMITTEE PER RSA 40:14-B) CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

 School Board or Committee Member's Signature and Title	<i>Chair</i> School Board or Committee Member's Signature and Title	_____	School Board or Committee Member's Signature and Title
 School Board or Committee Member's Signature and Title	<i>Vice Chair</i> School Board or Committee Member's Signature and Title	_____	School Board or Committee Member's Signature and Title
 School Board or Committee Member's Signature and Title	<i>Member</i> School Board or Committee Member's Signature and Title	_____	School Board or Committee Member's Signature and Title
<i>Nicole Quintana</i> School Board or Committee Member's Signature and Title	<i>Member</i> School Board or Committee Member's Signature and Title	_____	School Board or Committee Member's Signature and Title
_____	School Board or Committee Member's Signature and Title	_____	School Board or Committee Member's Signature and Title
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