

CAMPBELL HIGH SCHOOL
SENIOR LATE ARRIVAL – EARLY RELEASE PERMISSION FORM
2011-2012 SCHOOL YEAR

Student Name: _____

Grade _____

If you are applying for Early Release or Late Arrival, please check the appropriate box for each day:

Day 1: Late Arrival **OR** Early Release

Day 2: Late Arrival **OR** Early Release

Students may qualify for *Late Arrival* or *Early Release* under the following conditions:

1. Students must have senior status (at least 15 credits) and be a fourth year student.
2. Students must have passed their sophomore project.
3. The early release/late arrival application form is signed by both the student and parent and this form must remain on file at CHS.
4. Students that arrive prior to a scheduled class or who need to stay after for additional work must report to an assigned study hall and remain there until the end of the period and follow all study hall rules.
5. Late arrival will be considered only for a first block class. Early release will be considered only for a last block class.
6. Students must be signed up for a minimum of six classes per semester. Students will not be eligible for release for more than one block during any school day as a part of this program.
7. Course changes will not be permitted simply to accommodate early release or late arrival.

Students who have *Late Arrival* privileges must not be moving about the building or loitering in the parking lot. Students must report to and sign in at the Main Office when they arrive in the building for attendance purposes.

Students who have *Early Release* privileges must leave the school building within five minutes of their last scheduled class. Students with the last lunch do not have to remain for lunch. Students may not return to the school for any reason until 2:25 PM on any given school day unless they are returning for a practice, competition, meeting, pep rally, or have a pass in advance to work with a teacher after school or administrator approval.

STUDENTS WILL LOSE THE PRIVILEGE OF HAVING *LATE ARRIVAL* OR *EARLY RELEASE* FOR THE FOLLOWING REASONS:

- Being late to school more than ten times in a semester.
- Being found in unauthorized areas in or around the building during late arrival or early release more than once.
- Being assigned to fewer than six classes in any given semester.
- Two out of school suspensions or five disciplinary infractions will result in loss of privilege for the remainder of the semester.

If students violate any of the above, their privileges will be revoked immediately for the remainder of the semester. Students will be assigned to a study hall.

The signatures below indicate that the student and parent have read this form and agree to abide by all conditions stated above. Appeals will *not* be heard upon loss of privileges, student may reapply the following semester.

Parent/Guardian Signature

Date

Student Signature

Date

GUIDANCE OFFICE USE ONLY:

Guidance Signature

Date

Principal Signature

Date

Eligibility Check - Sophomore Project: ___ Yes ___ No
Sr. Status of 16.5 Credits: ___ Yes ___ No
6 Classes/Semester: ___ Yes ___ No
Grades Previous Semester Yes No

Approved by Guidance: ___ Yes ___ No

Reason Denied: _____