

### Campbell High School Student Exam Schedule, June, 2018

Monday, June 18, 2018	Block A	7:45am - 9:45am
	Block B	10:00am – 12:00pm
	Lunch	12:00pm – 12:25pm
	Make-up	12:30PM – 2:30pm
Tuesday, June 19, 2018	Block C	7:45am - 9:45am
	Block D	10:00am – 12:00pm
	Lunch	12:00pm – 12:25pm
	Make-up	12:30pm - 2:30pm
Wednesday, June 20 2018	Block E	7:45am - 9:45am
	Block F	10:00am – 12:00pm
	Lunch	12:00pm – 12:25pm
	Make-up	12:30pm - 2:30pm
Thursday, June 21, 2018	Block G	7:45am - 9:45am
	Block H	10:00am - 12:00pm
	Lunch	12:00pm - 12:25pm
	Make-up	12:30pm - 2:30pm
Friday, June 22, 2018	Make-up Day	

On Final Exam days, buses leave Campbell at 12:30 pm. **There are NO late buses during the week of exams.**

### General Information Regarding Final Exams

All examinations will be administered by the classroom teacher in the classroom where the subject is taught. Attendance is to be taken during each exam.

Students are required to be on time for all scheduled semester exams. Students who are tardy will not be allowed to take the exam. Exceptions to this rule can only be made by the Principal or Assistant Principal. Exceptions will be made for those students who are tardy for the following reasons:

<u>Reason</u>	<u>Required Documentation</u>
Dentist/Doctor appointment	Note from the doctor
Funeral for family member	Letter from parent
Family emergency	Letter from parent

Tardy students who are granted one of these exceptions must be accompanied to the exam site by an administrator.

Rescheduling medical appointments that are in conflict with test dates would be greatly appreciated. The Administration team realizes, however, that this request might not be possible, nor in the best interest of the student.

Students must be present during the entire testing period. Any student asking to be excused during testing should be monitored by the teacher, a nurse or an administrator. There will be no dismissals before the end of the exam period unless a note from the parent was brought to the office before the exam.

Students who miss a final exam will receive a zero unless an administrator approves a make-up time and date. For students who are approved to take a make-up exam, the make-up exam will be scheduled at the earliest possible date and time.

It is requested that parents and guardians impress upon their student the importance of being present and on time for semester exams.

All students are required to take final exams in their courses. Exception: Seniors with an average of 90 or above in a course, and are passing all competencies for that course, are exempt from the final exam for that course.

Students who are not scheduled for an exam may leave school or arrive late to school without providing a note from home. All students who are in school or on school grounds when not taking an exam should be in the cafeteria. However, students wishing to study in a quiet environment should report to the library. Please note that the media lab will be closed. Lunches will be served for all students between 12:00 and 12:25pm on all exam days. Busses will leave promptly at 12:30pm on all exam days.

**In the event of school cancellation**, those exams missed will be held on the first day back in the same order as scheduled– i.e.: if Thursday's E & F exams are missed, they will be given on Friday when we return.

**In the event of a 2-hour delay**, the final exams for that day will run on a modified schedule as follows:

First exam:	9:35 – 11:35
First lunch:	11:35 – 11:57 for Freshmen & Juniors (at this time, Sophomores & Seniors report to the gym).
Second lunch:	11:57 – 12:19 for Sophomores & Seniors (at this time, Freshmen and Juniors report to the gym).
Second exam:	12:23 – 2:23
Busses for 2 hour delay days	leave at 2:23

All Final Exams will count 15% of the semester grade.