

# NEW in 2019- 2020

- ❖ Career Roundtable discussions (students will sign-up in guidance)
  - Oct 10
  - Dec 5
  - March (date TBD)
- ❖ Meet with advisories in small groups (once a month on Wednesdays)



- ❖ Reality Check presentation!
- ❖ PSAT day for seniors: speakers, college application assistance & senior project boot camp
- ❖ Faculty / Student Mentor Program
- ❖ Weekly email goes out to students as well as parents (figuring logistics now)
- ❖ ELO's – assistance from Julie Green to find external ELO opportunities for students

# GUIDANCE RELATED EVENTS 2019-2020

ACTIVITY/EVENT	Person In Charge	Month
Last day for Semester 1 class changes	counselors	Monday, September 9th, 2019
Honors Option Paperwork due to guidance	faculty	Friday, September 13, 2019
College Rep Visits	Michelle	Sept/Oct/Nov
Francis Wayland Parker	Jeff	monthly
Open House Night Sept	Jeff & Jodi	??? Main Office determines
Senior Parent College Night & Fin Aid Night	Carrie & Jodi	Tues, Sept 24th @ 6:30pm
Career Round Table Discussions w/guest speakers	Jodi	Oct, Dec, Feb, April
PSAT	Whole school proctoring	Wed, October 16, 2019
St. Paul's	Jodi & Michelle	October
October college Visit (SNHU & St. A's)	Jeff	SENIORS: Wed, Oct 16th during PSAT testing
NH Scholars	Jodi, Jeff & Carrie	
<b>Quarter 1 ends</b>		<b>Tues, Nov 5th, 2019</b>
Making High School Count! For freshman	STUCO & Jodi	Wed, Nov 20th
PSAT score interpretation (at night)	Jodi	Tue, Dec 3rd @ 6:30pm, Learning Comm
Alumni/College Student Panel	Jeff	Thurs, Dec 19th
AP Testing Ordering & Organization	Michelle	
Vocational Presentation by Alvirne & Pinkerton	Jodi	sometime in November
<b>Semester 1 ends</b>		<b>Wed, Jan 29, 2020</b>
8th Grade Parent Night	Jeff & Jodi&all CF's	Tues, Feb 11th @ 6:30pm
Course Selection @ LMS/freshmen	all counselors / DAYTIME	Wed, Feb 12th, 2020 (all day)
Jr Parent College Night	Carrie	Tues, Feb 18, 2020 @ 6:30pm
SAT Testing for ALL JUNIORS	all counselors / DAYTIME	?? Determined by the State
<b>Quarter 3 ends</b>		<b>Wed, April 8th, 2020</b>
AP Testing Proctoring	TBD	May 4 - May 15, 2020
Step Up Day	S McDonough & Stuco	Wed, May 27, 2020
Academic Excellence Night	Michelle & Jodi	Thurs, May 21, 2020
Spring Awards (day)	Michelle & Jodi	? Friday, June 5th, 2020
Senior Grades close		?Friday, June 5th, 2020
Science AIR exam	Cate Devine, Mary Widman (& Jeff)	May 7th or 13th, 2020
Sr Award Night	Michelle & Jodi	
Underclass Semester 2 closes		
<b>NOTES:</b> <i>Course selection with Juniors</i> Jan 6 - Feb 14, 2020 <i>Course selection with sophomores</i> week of Feb 3 in WORLD ENG & SS <i>Course selection with freshmen</i> week of Feb 10 in Community classes <i>CF's meet with 8th grade LMS team</i> early January <i>Teachers make course rec's in IC for JUNIORS only</i> mid January <i>Teachers make course recs in IC for fresh &amp; soph</i> mid to late Jan <i>Program of Studies approved by School Board</i> 8-Jan-20		

# Campbell High School



## Freshmen Year Counseling Curriculum

*Welcome to the big leagues!*

- 1) Counselors join **Freshmen Seminar** and meet with non-seminar freshmen **in small groups** in the early fall.
- **Learning Objectives:**
    - a) Students will be able to identify reasons that they may seek out their school counselor.
    - b) Students will be able to identify components of a transcript and understand that “what they are doing now counts.”
    - c) Will be introduced to Naviance and given access codes
    - d) Introduced to NH Scholars & requirements for Diploma with Distinction
    - e) Students will be able to identify elective courses of interest for their future coursework.
    - f) Students will understand the importance of getting involved in the School community (for fulfilling graduation and also for discovering their own interests and passions).
    - g) Students will be able to identify support persons at the School (Assistant Principals, School Counselors, At-Risk Counselor, School Psychologist)
    - h) Students will understand the importance of teacher relationships, being proactive in their classes, and being a mature, professional high school student.

### October

- ❖ Career Fair/Round table career discussions      Oct 10, Dec 5 and March (tbd)
- ❖ PSAT 8/9 testing      Oct 16

### Reality Check (organized by CCSR)

November 13<sup>th</sup>

Reality Check! During the event, freshman students are assigned a random annual income before traveling to booths like housing, clothing, insurance, and childcare to make virtual payments from their budget. Although they must visit every booth, they are empowered to make their own personal decisions.

### Making High School Count

November 20

- ❖ **Learning Objectives:**
  - a) Students will learn or review components of their high school transcript.
  - b) Students will learn several terms related to the college process (major, associate’s degree, bachelor’s degree, public vs. private school, SAT, PSAT, etc.)
  - c) Students will familiarize themselves with several colleges and universities.
  - d) Students will reflect on the importance of what they are doing now; they will recognize that colleges will review all 4 years of their high school experience.

### February

- ❖ Course selection in humanities classes

# Sophomore Year Counseling Curriculum

## *It's all about soul searching...*

The sophomore year guidance curriculum is devoted to career exploration. Guidance counselors will re-introduce students to Naviance, where they will complete a career interest inventory that can help inform potential college majors and career paths. Counselors/school psychologist will also present Stress Management to Health classes.

### **October:**

- ❖ Career Fair/Roundtable discussions Oct 10, Dec 5 & Mar (tbd)
- ❖ PSAT NMSQT, school day testing Oct 16

### **Nov 6, 2019 & March 9, 2020 in Health classes** (required of all sophomores):

- ❖ Topics:
  - Career Exploration
  - Stress Management
  - Course Selection

### **November 13<sup>th</sup>**

Reality Check! During the event, freshman & sophomore students are assigned a random annual income before traveling to booths like housing, clothing, insurance, and childcare to make virtual payments from their budget. Although they must visit every booth, they are empowered to make their own personal decisions.

### **December**

- ❖ Alumni Panel, alumni return to discuss post-high School living Dec 19, 2020

### **February**

- ❖ Career & Technical Education opportunity presentations early Feb, 2020
- ❖ Course selection in World Studies course early Feb, 2020

### **Helpful Links/Topics**

Naviance

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# JUNIOR YEAR COUNSELING CURRICULUM

## *Dream it then Do it!*

The junior year curriculum is devoted to post-secondary planning. Students utilize Naviance, an online database instrumental in researching colleges. Additional topics include standardized testing, college essay writing, financial aid and scholarships. Juniors meet individually with their counselors throughout the spring to develop a well-balanced list of colleges.

- ❖ *Career & Technical Education opportunities – 2 year programs begin in junior year and offered at both Alvirne High School and Pinkerton Academy.*

### September

- ❖ College representatives meet with juniors/seniors (Naviance sign up)

### Oct

- ❖ Career Fair or Roundtable discussions Oct 10, Dec 5 and Mar (tbd)
- ❖ PSAT NMSQT testing Oct 16
- ❖ College representatives meet with jrs/seniors (Naviance sign up)
- ❖ Marketing 1 students will learn how to use Naviance for resumes
- ❖ Top 20% of sophomores introduced to St. Paul's summer program

### December

- ❖ Alumni Panel, alumni return to discuss post-high School living Dec 19, 2019

### January:

- ❖ Individual post-high school planning with counselors & course selection for senior year

### February:

- ❖ Junior college Information night Feb 18, 2020

### March:

- ❖ State wide SAT testing day for juniors

### May

- ❖ AP exam administration

### Helpful Links/Topics:

#### Applying to College

- ❖ Naviance
- ❖ Common Application
- ❖ Common Application Essay Prompts

### Standardized Testing

- ❖ Registering for the ACT & SAT
- ❖ SAT & ACT Prep Programs
- ❖ College Board

### Financial Aid & Paying for College

- ❖ FAFSA, Free Application for Federal Student Aid, or FAFSA
- ❖ EFC Calculator, Estimated Family Contribution (determines what a family is expected to pay)
- ❖ NHHEAF website - offers valuable tools and resources to plan for paying for college.

### Free Scholarship Searches

- ❖ Fastweb
- ❖ Big Future by College Board
- ❖ Scholarships.com
- ❖ Cappex.com

### Scholarships/Scholarship Applications

- ❖ Located in Naviance
- ❖ Paper copies available in guidance

### NCAA

- ❖ NCAA Division 1 Academic Requirements
- ❖ NCAA Division 2 Academic Requirements

### **Helpful Forms & Resources:**

- ❖ College Planning Night Presentation (Feb, 2019)
- ❖ College Planning Timeline Junior Year (Jan 2019 1:1 counselor meeting)
- ❖ Colleges Requiring Subject Tests
- ❖ College Planning Guide on Guidance webpage

### **Internship & Gap Year Opportunities**

- ❖ Internships provide an excellent opportunity for students to explore potential career interests.
  - ❖ A Gap Year offers students one year between high school and college to explore internships, volunteer opportunities or travel.
    - ❖ Teen Life Gap Year Opportunities
    - ❖ Americorps
    - ❖ City Year
    - ❖ Dynamy
    - ❖

**\*See your counselor for Trade School Lists**

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# SENIOR YEAR COUNSELING CURRICULUM

## *The End of an era...*

The senior year guidance curriculum is devoted to completing post-secondary planning, and for most students that means applying to college. During the fall seniors meet with counselors to review their post-secondary plans and ensure that they are on track to complete requirements and meet deadlines. Counselors work individually with students who are pursuing a gap year, post-graduate year, military, or employment after graduation.

### September

- ❖ Senior college info & Financial Aid info night Sept 24, 2019
- ❖ College representatives meet with seniors (Naviance sign up)

### October

- ❖ Career Fair or Roundtable Discussions Oct 10, Dec 5 & Mar (tbd)
- ❖ PSAT Day: Senior speakers & Senior Project Boot camp Oct 16
- ❖ College representatives meet with seniors (Naviance sign up)
- ❖ Marketing 1 students will learn how to use Naviance for resumes

### December

- ❖ Alumni Panel, alumni return to discuss post-high School experiences Dec 19, 2019

### May

- ❖ AP exam administration first 2 weeks in May

### Helpful Links/Topics:

#### Applying to College

- ❖ Naviance
- ❖ College Board & ACT
- ❖ Common Application
- ❖ Common Application Essay Prompts
- ❖ Colleges That Are Test-Optional

### Financial Aid & Paying for College

- ❖ FAFSA, Free Application for Federal Student Aid, or FAFSA, on the Federal Student Aid website.
- ❖ CSS Financial Aid PROFILE, Financial Aid form required by some colleges
- ❖ EFC Calculator, Estimated Family Contribution, or EFC, determines what a family is expected to contribute to their child's college costs.
- ❖ NHHEAF's website offers valuable tools and resources to plan for paying for college.

### Free Scholarship Searches

- ❖ Fastweb
- ❖ Big Future by College Board

- ❖ Collegenet.com
- ❖ Scholarships.com
- ❖ Cappex.com

### **Scholarships/Scholarship Applications**

- ❖ Located in Naviance
- ❖ Paper copies available in guidance

### **NCAA**

- ❖ NCAA Division 1 Academic Requirements
- ❖ NCAA Division 2 Academic Requirements

### **Helpful Forms & Resources:**

- ❖ College Application Checklist
- ❖ Common Application: Completing Step by Step
- ❖ Colleges Requiring Subject Tests
- ❖ Early Release/Late Arrival Forms
- ❖ Transcript Release Form
- ❖ Junior Senior Planning Guide
- ❖ Senior Newsletter

### **Internship, Apprenticeship, Community Service & Gap Year Opportunities**

- ❖ Internships provide an excellent opportunity for students to explore potential career interests.
- ❖ Senior Project - 40 hours of community service and volunteer opportunities are available in the greater Litchfield area (Londonderry, Hudson, Nashua, Manchester)  
*List of community service and volunteer programs in the area (on our website under the "Projects" link).*
- ❖ A Gap Year offers students one year between high school and college to explore internships, volunteer opportunities or travel.
- ❖ Teen Life Gap Year Opportunities
- ❖ Americorps
- ❖ City Year
- ❖ Dynamy

***\*See your counselor for Trade School lists***



# Campbell High School

## 2019-2020 Profile

1 Highlander Court  
 Litchfield, New Hampshire 03052-8401  
 Phone: 603-546-0300  
 Fax: 603-546-0310  
 www.campbellhs.org  
 Guidance Phone: 603-546-0308  
 Guidance Fax: 603-589-2459  
 CEEB #: 300337



### Computer Education and Business Applications

- CP Accounting I /II
- CP Marketing I/II
- CP Business Communications
- CP Personal Finance
- CP School Based Enterprise
- CP ICT Pathways
- CP Website Design/Adv. Website Design
- CP Multimedia Authoring
- CP Digital Publishing and Graphic Design
- H Programming 1
- AP Programming 2 & 3
- CP Advanced Software Applications

### Consumer Science

- CP Foods: Nutrition 1
- CP Foods: Nutrition 2
- CP Relationships
- CP Independent Living
- CP Child Development I & II

### Music

- CP Chorus
- CP Concert Choir / Band
- CP Music Exploration
- CP Jazz Ensemble
- H Adv. Studies in Music
- CP Guitar Ensemble
- CP Introduction to Guitar
- CP Advanced Guitar
- CP Introduction to Drumming
- CP Introduction to Acting
- CP Dance Exploration

### Health and Physical Education

- Health
- PE Fundamentals
- Fitness for Life
- Dance Exploration
- Strength Training
- Exercise Walking
- Rape Aggression Defense for Women (RAD)
- Unified Health & PE

### Technology

- Basic Woodworking
- Advanced Woodworking
- Wood & Construction Technology
- Technology Design
- Electricity and Home Improvement

### Visual Arts

- Studio Art
- Drawing
- Painting
- Black & White Photography
- Digital Photography
- Crafts
- Ceramics/Sculpture/Portfolio Studio Art
- Graphic Design / Advanced Graphic Design
- Digital Art

### Career & Technology Courses (Offered at local area CTE Schools)

- Forestry/Nat Resources
- Graphic Design
- Health Science
- Horticulture Technology
- Multimedia Production
- Vet Science
- Welding
- Auto Technology
- Building Trades
- Business Technology
- CADD
- Child Care
- Computer Networking
- Cosmetology
- Culinary Arts

### Course Offerings

#### Notations:

- CP =College Preparatory
- H =Honors
- AP =Advanced Placement

#### English

- CP/F Community and the Individual
- CP/H American Studies
- CP/H World Studies
- CP Creative Writing
- CP Journalism
- H British Literature
- CP Short Story
- CP It's A Mystery
- AP English Literature
- CP/H Senior English
- CP Contemporary Literature
- CP Public Speaking
- CP SAT Prep

#### Social Studies

- CP/F Community and the Individual
- CP/H American Studies
- CP/H World Studies
- CP Law and Ethics
- CP The Economics of Recycling
- CP Psychology
- CP Sociology
- CP Contemporary Issues
- AP U.S. History
- H Lincoln Reconstructed
- CP Social Entrepreneurship in the 21st Century
- CP The History of Hip Hop
- CP The Vietnam War

#### Math

- Algebra 1A
- Algebra 1B
- CP/H Algebra I
- CP/H Algebra II
- CP/H Geometry Daily
- CP Geometry
- CP College Prep Mathematics
- CP Topics in Applied Mathematics
- H Pre-Calculus
- H Advanced Math Topics
- CP/AP Statistics

#### Science

- CP Freshman Science Foundations
- CP Freshmen Science
- CP/H/AP Biology Foundations
- CP/H Biology
- H Chemistry
- AP Honors Physics
- H Environmental Science
- CP Human Anatomy and Physiology
- CP Forensic Science
- CP Astrobiology
- H Principles of Biomedical Science
- H Principles of Engineering
- CP Science of Natural Disasters
- CP Science of Natural Disasters 2

#### Foreign Language

- CP Spanish I, II, III, IV
- AP Spanish

## ADMINISTRATION & SCHOOL COUNSELING

- William Lonergan.....Principal
- Michael Perez.....Assistant Principal
- Jodi Callinan.....Counseling Director
- Josh Knight.....Athletic Director
- Jeffrey Parsons .....School Counselor
- Carrie Jurus.....School Counselor
- William Hicks.....Student Support Counselor
- Michelle Vecchiarello.....Admin Assistant

## OUR COMMUNITY

Campbell High School is a comprehensive public high school serving the town of Litchfield, New Hampshire. The population of the school district is 1337 students. Litchfield, a semi-rural town located on the banks of the Merrimack River, is situated between the cities of Nashua and Manchester, New Hampshire.

## SCHOOL DESCRIPTION

Campbell High School, which opened on September 5, 2000, has designed programming which reflects the community's high interest in academics and post-secondary education. CHS offers foundations, college preparatory, honors and advanced placement classes, as well as vocational course-work. Campbell High School has worked to develop innovative programming which fosters academic success. In addition, we are proud of our standard-based assessment practices, our sophomore and senior service projects, and C.A.P. (Campbell Advisory Program.) These efforts encourage student ownership of their education, experiences and successes.

## SCHOOL DATA

Public High School: Grades 9-12  
Enrollment: 440  
Faculty: 40  
Senior Class: 103  
School Year: 2 Semesters  
School Day: A/B Block schedule, 90 min. blocks

## ACCREDITATION

The accrediting body for the Litchfield School District is the New England Association of Schools and Colleges. Campbell High School is an accredited member of NEASC.

## SOPHOMORE & SENIOR PROJECTS

In an effort to encourage all students to see the connection between their personal interests and their responsibilities as citizens of Campbell High School and the community at large, CHS students must complete two projects prior to graduation in addition to all course work. The sophomore project is a service project which encompasses a minimum of 30 hours of work. The senior project requires a minimum of 40 hours of work focused on students taking the next step in acquiring skills or knowledge that will be integral to their future life plans. Both projects require documented records of all work and a presentation to the community of their accomplishments.

## MAATH/MAATHS

It is the intention of the Campbell High School mathematics program to be integrated, but taught in a traditional sequence. The use of active inquiry and the development of problem-solving skills will be the focus. Students in the math program will demonstrate skills and knowledge associated with the core content. In the process, students will use the language of mathematics to express mathematical ideas through verbal and written communication.

## SCIENCE

The freshmen science course is a full year course that includes earth and physical science. Biology is the tenth grade science requirement. Campbell High School goes beyond the state requirement of two science credits requiring a third credit for the diploma. Students may choose from a variety of courses in order to fulfill their science requirement. Science instruction at Campbell High School emphasizes inquiry-based learning.

Students may sign up for Dual Enrollment College Credit with Southern New Hampshire University in Pre-Calculus, AP Biology and AP Environmental Science.

## HUMANITIES

In the ninth and tenth grades, Campbell High School students approach the English and Social Studies coursework through an interdisciplinary format. Community and the Individual (9th grade) and American Studies (11th) use literature and the arts as an integral part of the study of historical time periods. Both disciplines require extensive writing, reading, speaking and researching. World English and Social Studies (10th grade) meets the NH state graduation requirements for World History and second year English.

Community and the Individual meets the State requirements for Social Studies for the study of government in the first semester and the study of economics in the second semester. Community and the Individual meets the State requirements for English. American Studies meets the State requirements for Social Studies for American History. American Studies meets the State requirements for American Literature.

## HONORS OPTION

For those students who wish to challenge themselves beyond the general academic curriculum, CHS offers an Honors Option. Honors Option is a student-driven request in which the student and the teacher design 40 hours of additional, honor-level, programming for that class. Students may choose to complete an Honors Option in any class which is not already designated as an Honors or Advanced level course. This program allows Campbell High School to meet the needs of all learners by offering honors level programming in every class.

## GRADUATION

CHS uses a standards-based grading system and all classes are weighted. This process is begun by establishing the essential skills and knowledge a student must achieve in order to receive credit for a given course. Final grades demonstrate the degree to which a student has mastered those skills and information. Campbell High School uses the following designations in grading:

- A = Distinguished Work
- B = Advanced Work
- C = Competent Work
- D = Limited Work
- F = No Credit Received
- I = Incomplete Work
- W = Withdrawal at a passing level
- W/F = Withdrawal at a failing level
- W/CR = Passed by credit recovery only
- W/GR = Passed with both grade & credit recovery

Letter grades, which may also include + or - designations, correspond to the following numerical equivalents:

- A+ (97-100) = 4.33
- A (93-96) = 4.00
- A- (90-92) = 3.67
- B+ (87-89) = 3.33
- B (83-86) = 3.00
- B- (80-82) = 2.67
- C+ (77-79) = 2.33
- C (73-76) = 2.00
- C- (70-72) = 1.67
- D (65-69) = 1.00
- F (below 65) = 0.00
- F\* = Attendance Failure

Students taking Honors Option, Honors Level, or Advanced Placement classes will have an additional .50 or 1.0 added to their grade.

## SAT Scores - CHS Class of 2019

Critical Reading: 518 Avg. State Avg. 536 Ave.  
Mathematics: 505 Avg. State Avg. 531 Ave.  
Total Combined: 1023

19.3% of 2019 Graduates went to a 2 year college.  
64.91% of 2019 Graduates went to a 4 year college.

## New Hampshire Scholars

Campbell High School partnered with New Hampshire Scholars during the 2007-2008 school year. NH Scholars is a community-based program that encourages students to take a more rigorous Core Course of Study in high school that will prepare them for both the workplace and additional education after high school.

## GRADUATION REQUIREMENTS

Campbell High School Diploma: 24 Credits

English: 4 credits Computer / Tech: 1 credit  
Social Studies: 3 credits Phys. Ed: 1 credit  
Math: 3.5 credits Art/Music 1 credit  
Science: 3 credits Health: .5 credit  
Electives: 7 credits

Advisory: 4 years of participation (no credit)  
Sophomore Project: Pass Senior Project: Pass

\* Diploma With Distinction is earned by achieving a GPA of 3.92 or higher, 30 credits and completing 15 Honors or AP courses



Litchfield School District  
Principal's Monthly Report

**Month: September 2019**  
**Principal: Bill Lonergan**  
**School: CHS**

**Enrollment: As of August. 29, 2019**

● Class of 2023	Freshmen	TBD students
● Class of 2022	Sophomores	TBD students
● Class of 2021	Juniors	TBD students
● Class of 2020	<u>Seniors</u>	<u>TBD students</u>
	Total	TBD students

**Recognitions:**

- We want to welcome all of our new staff to CHS This includes English-Gary Venenga, Rachel Phillips, & Kara Robinson, Spanish-Liz Perez, Math-Babak Kavandi, PE & Athletic Director-Josh Knight, PE-Sean Hogan, Social Studies-Nick Sica, Noah Benoit (long-term substitutes), Chorus-Brittany Milligan, Special Education-Kathy Oakes, Para-educators, Mike Beliveau, Emily Letorney, Ann Fisher, & Mary O'Sullivan, Food Services-Jen Fletcher, and Grounds-Mark Syphers
- Congratulations to the 111 students who graduated on June 14. It was nice to be outside and in the sun that day, although it cooled off pretty quickly. Particular congratulations go to Valedictorian Emily Coughlin and Salutatorian Grace Theberge, and thanks to others including the Litchfield PD Honor Guard, student speakers, Olivia Garand, Rachel Goldstein, Ethan Burns, Rachel Goldstein and Katrina Hubbard, Alex Jozitis, Emily Gamache, Billy Randolph, and Jeffrey Allen. Thanks also go out to Guest Speaker Science teachers Bill Pothier. Finally, kudos to Carolyn Leite and the CHS band and marshalls Emily Gamache, and ushers Kasey Boschi, Catriona Chew, Demi Dionne, Jordan Kanaley, Julia Noury, and Rebecca Oswald. Also providing great support were the school district custodial and maintenance staff, teachers Denise Freeman, Lynn Gnaegy, and Paula Barry, student Luke Gomes with the program, and the entire SAU staff. Finally, thanks to Shawn McDonough, Elana Ayer, and Mike Perez for all their work seeing that graduation expectations and rehearsals were well-organized and managed.
- Congratulations to those seniors who earned Diplomas of Distinction at CHS including Ian Brennan, Olivia Carlson, Sofia Chiboub, Emily Coughlin, Rachel Goldstein, Jessicat Grant, Jessica Grondine, Katrina Hubbard, Alex Jozitis, Tyler O'Mara, Billy Randolph, Zach Rousseau, Dallas Schoff, Grace Theberge, Autumn Thompson, and Noah Vaughan.
- Our CHS Golden Bell award for September was presented to science teacher Cate Devine for her work as the science Curriculum Facilitator, for setting high standards and meaningful experiences with students in bio-life science courses, and her terrific student success with our AP students in science classes.
- Our CHS Golden Bell award for this past June was presented to Erin Brown for her incredible collaboration with Dennis Perreault as co-teachers in the humanities department. Thanks to Erin for her good work this past year on behalf of CHS students.
- We took a look at our Class of 2019 future/college plans. Of the members of this class, 74 students (64.9%) are going on to 4-year schools, 22 students (19.3%) are planning on attending 2-year colleges, 2 are joining the military (1.75%), 3 are entering career



Litchfield School District  
Principal's Monthly Report

education programs (2.63%), and 13 are entering the workforce or career training programs (11.4%). Also 7 students graduated from the Londerry Adult Education program in 2019, 6 of whom will enter the workforce and 1 will attend a 4 year university for a total of 121 students from Litchfield matriculating in 2019.

- Student elections were hosted by Student Council for class officers and student council representative positions in early June. Students prepared election speeches, delivered them to classmates, and then subsequently voted. Election results were immediately available to the students at the end of the day, and congratulations to all students who participated.
- Three CHS students, Zach Kirby, Leo Carten, and Meredith Spotts, were celebrated for their artwork at the NH State House Bicentennial Celebration with Governor Sununu and both chambers, the NH Senate & NH House of Representatives.
- We received a very positive letter from the US “parents” of Exchange Student, Marije Vliek. They were so pleased with the collaboration between CHS faculty and staff in working with her during her student days at CHS.
- Our end of the year staff luncheon on June 20 was a time to say good-bye to some of our colleagues who are moving on to new opportunities. This included Shaun Hastings-Math, Maggie Brady- Special Ed, Kelsey Sullivan-English, Erin Brown-English, Jarod Mills-PE and Athletic Director, Amy Perkins-PECody Hertz-English, Jen Watson-Spanish, Heidi Paris-Social Studies, Jill Pennington-Chorus/music/theater, Kyle Robson-Para, Chris Beede-Para, Marsha Finnegan-Para, and Sally Mastalerz-Para, Holly Compos-Para, and Marissa Magarian-Admin Assistant.
- Michelle Freeman, rising senior, had the opportunity to attend the American Legion’s Girls State for a week and was selected as 1 of 2 girls out of 42 to attend Girls Nation in Washington DC at the end of July. Thanks to Social Studies Teacher Dennis Perreault for nominating Michelle for the program.
- The Girls Softball Team fell in the Division III Softball Tournament championship game despite a great effort by the entire team. Congratulations to coach Gibbons and all the girls for their successful year.
- Congratulations to former CHS students and Litchfield residents, Joe Hanby, Jake Cooper, Liz Descheneau, Michael Johnson, Marissa Moore, and Jake Soule for graduating through Londonderry HS Night School. We wish you all the best. Thanks to staff Bill Pothier, Jeff Parson, Bill Hicks, Holly Compos, and Carrie Jurus for supporting those students during the ceremony and along the way.
- In early June, we held our Spring Awards Ceremony in the CHS gymnasium. Thanks to Mrs. Callinan and Mrs. Vecchiarello for the great job coordinating. Also thanks go out to those who sang the National Anthem, Ian Brennan, Samantha Walsh, Taylor Sullivan, and Corinne Chew, and to band teacher, Carolyn Leite, and the band students including Lorelei Brown, Elliott Gavrin, Samantha Ford, Cam Norton, Tyler Fletcher, Avery Simonds, Josh York, Ryan Hart, and Josh Hoffman for playing *Pomp & Circumstance* for the senior entrance. We also appreciate all of the teachers and staff who presented these awards to the students. Finally, this provided us the opportunity to show the



Litchfield School District  
Principal's Monthly Report

LipDub Video Presentation to the students/staff for the first time, and we appreciate Emily Gamach and Emma Montenero for their great work in producing that.

- Our CHS PTO did a great job supporting our students and teachers at the end of the school year. Between Exam Boxes for teachers with snacks, waters, and pencils for during exams, to Kona Ice for the final day of exams, to ice cream for the senior cookout to a graduation luncheon for the teachers prior to graduation on the 14th, we were so well-treated by all of the PTO members.
- One of the fun aspects of being in a district with only three schools is to have the chance to attend and support the rising up ceremonies at the two other schools. Congratulations to Scott and Maura and the staff at GMS and to Tom and Martha and their staff at LMS for their two successful “graduation” ceremonies.
- Thanks to teachers Shawn McDonough, Heather Davis, and Bill Pothier for showing up at the Nashua court hearing to determine whether an emergency exists to allow another town deliberative session and vote on the teacher contract.
- Denise Freeman collaborated with Alvirne High School on their annual Palette and Pancake Breakfast supporting the arts this summer. Campbell was well represented in the exhibit.
- We had numerous Curriculum Facilitators, staff and students support us during our interview process this past spring and summer. Their input was tremendously important in our hiring the best candidates for each position. Thanks to all of them for that assistance.
- It was so great to be supported by Len Lathrop and his staff at the *Hudson-Litchfield News*. Between end of year articles on the success of CHS sports teams, the academic excellence celebrations, and the reporting on graduation, the HLN is such a great community supporter of CHS.
- The CHS football team for the second year in a row went on an outdoor experiential activity with Coach Costello. This time it was a white-water rafting trip supported by student athletes’ fundraising. This team-building is an important factor in bringing the team closer and leading to their success on the field and in the classrooms as well.
- Again, we want to express our appreciation to the Litchfield Police Department as they provided 10 gift cards for \$100 each to Target to provide back to school supplies and materials to 10 needy students and their families. We are so grateful for their continued support.

### **Instructional, Assessment & Curriculum Highlights**

- CHS Physics teacher Roseanna Dube sent along data that all of her students were eligible for dual enrollment at Nashua Community College. An interesting statistic she also passed along is that of the 28 students qualifying, females outnumbered male students 15-13, and this reflects a change from 3 years ago when only 4 female students had this opportunity.
- School Librarian and Media Specialist will be taking on the role of ELO Coordinator at CHS this year. She will be participating in regional ELO meetings and developing opportunities in the local communities for students to have more opportunities for meaningful ELO opportunities.



Litchfield School District  
Principal's Monthly Report

- Summer work for AP and Honors courses was distributed to students on Wed., June 12th for Humanities and World Languages and on Thurs., June 13th for Math, Science, CTE and other departments.
- School Counseling will be focusing on the following areas will all students in September and October: Schedule changes, At-Risk students (particularly seniors & freshmen), new students, 504 student meetings, seniors, freshmen.
- A total of 76 students completed 135 AP exams during the month of May. The following link details performance on the 10 subject area tests taken by CHS students: <https://mail.google.com/mail/u/0?ui=2&ik=03435c136c&attid=0.0&permmsgid=msg-f:1638784510353368777&th=16be21d45b0666c9&view=att&disp=inline>. The District and CHS Data teams will be reviewing student success/challenges along with Mary Widman. Additionally, the principal will be meeting with each subject area teacher to discuss successes and challenges.
- 24 students recovered competencies and their earned grades or a failed course grade through the Summer School Recovery program. This included 14 in English (one of which was both a competency recovery and failed course recovery), 7 in math (three of which were both competency recovery and failed course recovery), 3 in social studies (all earned grades recovery).
- SAT Mean Scores were reported in late May. A brief look is available below. The Data & Assessment team began planning for how to attack this data over the summer, and they will be looking to fully analyze these results when we are back at school in the fall.

<b>CHS Scores</b>	<b>Test takers</b>	<b>Total Score (mean)</b>	<b>English Reading &amp; Writing</b>	<b>Math</b>	<b>Writing</b>
2019 (Grade 11) All Jrs. Test	105	1046	522	524	N/A
2018(Grade 11) All Jrs. Test	116	1022	518	504	N/A
2017 (Grade 11) All Jrs. Test	130	1035	525	510	N/A
2016 (Grade 11) All Jrs. Test	93	1031	527	505	N/A
<b>NH Scores</b>	<b>Test-takers</b>	<b>Total Score (mean)</b>	<b>English Reading &amp; Writing</b>	<b>Math</b>	<b>Writing</b>



Litchfield School District  
Principal's Monthly Report

2019 (Grade 11)	12,286	1025	516	509	N/A
2018 (Grade 11)	N/A	1033	521	512	N/A
2017 (Grade 11)	N/A	1036	522	514	N/A
2016 (Grade 11)	12,600	1027	520	507	N/A

**Professional Development & other work:**

- Numerous CHS teachers and staff attended professional development opportunities during the district-sponsored Live-to-Learn Academy, conferences around the state including the recent Design Studios Conference, Advanced Placement course training, Project Lead the Way, and others. We are grateful to them for continuing to improve their craft through these PD opportunities.
- Our back to school schedule included Freshman Welcome Day on Wednesday, August 28, which is a chance for freshmen to meet teachers, follow their schedule for abbreviated classes, meet with advisors, have an introduction to co-curricular & athletics, and have support and a barbecue provided by Student Council and Advisor Shawn McDonough.
- The first day of school is a day one schedule, and it has changed in format this year, so that we will be hosting class assemblies in a conjoined manner, freshmen and sophomores in one 1 hour session, and juniors and seniors in another separate 1 hour session. After that we will have abbreviated day one classes. As a result, our second day of school will be a normal day 2 schedule and we will save two hours that second day for classroom activities.
- Our annual training provided by the Teacher of the Deaf will take place on the first day of school during those class assemblies to approximately 12 teachers to be able to assist students with hearing challenges through the use of FM modulators in the classrooms.
- At-Risk Counselor, Bill Hicks, has 14 teachers and other staff who have committed to being a mentor to a student during 2019-20. He will be training them over the first few weeks of school, and then assigning them a student to work with to help improve student success.
- I attended two conferences this summer, one through NHASP which gave me some insights on improving ELO's and highlighted some of the things we do well in comparison to other schools in NH. I also attended the National Conference in Boston, one which provided some context for the importance of considering a child's social emotional needs as a pre-condition for being ready to learn, an area of focus here in Litchfield.



Litchfield School District  
Principal's Monthly Report

- An email was sent out from School Counseling on June 18 to the parents of rising seniors regarding a number of suggestions for going into senior year. This included activities such as visiting and taking tours of colleges, lining up letters of recommendation from teachers and other sources, working on college application essays, completing the Teacher/Counselor Recommendation survey in Naviance, narrowing down a list of potential colleges, taking or retaking the ACT or SAT, and plugging in the Sept 24 Senior College Overview Night & Financial Aid Information Night into their calendars.
- Our beginning of the year activities included back to school reminders, required district training including the ALICE protocols, emergency operations planning reviews, PLC & Common Planning Time reviews, and Assessment & Data overview for 19-20,
- The front office staff managed our faculty & staff very well at the end of the year, working with IT to check in teacher Chromebooks, coordinate facilities and maintenance requests, begin early purchase orders, recover and catalogue student lost books, and assist with grade verifications, room checks, key returns, and summer address changes/verifications. Thanks to Michelle Vecchiarello, Elana Ayer, Sarah Smart, Terrie Taylor, and Marissa Magarian for all your assistance with this.
- Special Education Case Manager Amy Paradise took 13 of our Unified PE & Leadership students on an end of the year field trip to The Hollows Disc Golf Course in Manchester to celebrate the completion of their first year of the program at CHS. Amy does a terrific job with all of our students.
- Schedules for the 19-20 school year were distributed during the last week of school, June 17-20.
- Our June 3 Faculty Meeting entailed reading "Embracing the Power of Less" by Mike Schmoker in *Educational Leadership*, communicating some opportunities for staff to provide mentoring to students through work with Bill Hicks, working on two case studies from the NH Code of Ethics & Code of Conduct, a review of the newly revised Work Study Practices, Competency and Recovery through Summer School, and some end of the year check-ins regarding closing out the school year.
- School Counseling has updated annual student cumulative file review process to now include student yearly attendance and yearly transcripts in student cumulative files.

### First Week Schedule

- **Sept 2** NO SCHOOL, LABOR DAY HOLIDAY
- **Tuesday** Day 1, FIRST DAY OF SCHOOL - SPECIAL SCHEDULE
- **Wednesday** Day 2, 22 min Advisory
- **Thursday** Day 1, 10 min Advisory
- **Friday** Day 2, 10 min Advisory

### Looking Ahead:

- Sept 3: Special Deliberative Session for Teacher Contract (7pm CHS Aud)
- Sept 4: First CHAT Team Meeting (9:30am)
- Sept 9: Faculty Meeting
- Sept 10: Grading-Reporting Policy Task Force Meeting
- Sept 11: Assessment & Data Team Meeting





Litchfield School District  
Principal's Monthly Report

- Sept 12: Leadership Meeting
- Sept 13: Picture Day for grades 9-11
- Sept 16: Friends of Performing Arts, CHS Booster Club & PTO Meeting

Club & PTO Meeting

(6:30-8:30pm CHS Cafe)

- Sept 17: Grading-Reporting Policy Task Force Meeting
- Sept 18: PERC
- Sept 18: Dept Meetings
- Sept 19: Safety Committee
- Sept 19: Open House, 6 pm
- Sept 23: NEW Professional Staff Meeting (Mentee / Mentor)
- Sept 24: Advisory Committee Meeting
- Sept 24: Financial Aid & Senior College Info Night @ 6:30p
- Sept 25: Professional Learning
- Oct 1: PENDING COURT ORDER - VOTING for Teacher Contract (CHS)
- Oct 7: Faculty Meeting
- Oct 12: Homecoming
- Oct 14: NO SCHOOL, Columbus Day Holiday
- Oct 16: PSAT for 9, 10, 11 & Activities in-house for seniors
- Oct 16: Coffee with Admin (7:00 am)
- Oct 25: Picture Retake Day

## **Griffin Memorial School PRINCIPAL'S REPORT**

**Submitted by Scott Thompson**

**For the September 4, 2019 Board Meeting**

### **Current Enrollment (as of 8/29/19)**

- PreK – 43
- Kindergarten – 73
- Grade 1 – 93
- Grade 2 – 96
- Grade 3 – 76
- Grade 4 – 91
- Total enrollment – 471

### **Recognitions:**

- Thank you to the GMS staff who attended the #LivetoLearn Academy during the last week of June.
- Thank you to Chris Davidson who joined our building administrators for Data Camp in July.
- Thank you again to Chris Davidson, this time for voluntarily offering a three-day workshop in Wilson Reading to our staff on August 19, 20, and 21. There were 12 teachers and tutors from GMS in attendance – Sam DePloey, preK teacher; Kristin Adamakos, Shaun Elliott, Amanda Gould and Tina Sweetser, our kindergarten teachers; first grade teachers Christine Dyac and Sandy Doucette; special educators Danielle Peckham and Lauren West; and reading tutors Sue Jozitis, Maura McCullough-Hein and Judi Peterson. Bravo!
- Thank you to Mollie Jameson, Sandy Doucette, Shaun Elliott who joined our building administrators and 20+ other district-wide staff at the Design Studio workshop in Concord on August 15, and then an in-district work day on August 16.

### **Summer Work:**

- We have had very few room changes this year. Room 28 was a grade 2 classroom in 2018-19, but is the fifth grade 2 classroom in 2019-20 (same teacher).
- Construction/building improvements completed since June 20:
  - We replaced floor tile in the long section of hallway from room 19 to the art room. This required asbestos abatement, as each flooring project at GMS does. The anticipated next phase of flooring replacement will be the nurse's hallway and the main lobby area.
  - We replaced the double exterior doors leading from the grade 1 hallway to the service entrance area.
  - We repainted the cafeteria a much lighter and brighter off-white, retaining the orange color around our mascot pawprints only.
  - We replaced the deck and stairs behind the PreK portable

- Our playground project is not complete, but is progressing. Swing set pieces were delivered to the installer directly on August 27. The good news is that the installer jumped right on installation, and the crew was here on August 28. They installed the swings framework and the mounts for the crawl structure. They intend to return with larger equipment to install the shade structure on September 3, and hopefully finish the project, so we will adjust recess accordingly.
- We added decorative fencing and a gate to the entrance of the K/PreK area, and a chain link fence around the transformers for the K portable.
- We have installed the new shed to store playground equipment, allowing us to keep the equipment of the lobby and removing the bins outside the main entrance.
- The grounds crew added raised beds to the courtyard area, added flowers and left room for additional planting.
- We have new art room furniture, and some new classroom furniture in several classrooms.

### **Instructional Highlights**

- Report card changes: GMS Specialist report cards were revised to reflect that all four areas – music, art, PE and computer class are grading based on established competencies.
- All grades, and specialists will be using the new 4 point scale for assessing approved Work Study Practices.
- Our school continues to focus on SEL – Social Emotional Learning. Last June, we decided to increase our focus on morning meeting as a vehicle for building classroom communities. Over the summer, our school counselor, psychologist and administrators began building a shared bank of topical resources for teachers to use in morning meetings. On August 28, we shared it with teachers, and there were multiple additions to the resource within 24 hours.
- Technology – We have made more technology improvements this year. We have faster links between networks closets, connectivity speed was increased and servers were upgraded. The fourth grade classrooms each have a Chromebook cart with 13 devices, and both art and PE have Chrome tubs with 6 tablets.
- PLCs – we are implementing the PLC model with the existing team/team leader structure. After our three days of data camp, we created resources for each team and shared them at the opening of school.

### **Program Update:**

- Our PTs and Speech Language Pathologists will be working together to support students at play at recess time. Their goal will be to improve social skills during recess by teaching the students group games they may not know. By supporting structured play, they hope to help students learn to regulate emotions, respond appropriately in play situations, and work on inclusiveness. Ultimately, we would like students to have the ability to play appropriately without adults leading.

- We will hold an opening assembly for our students. The focus will be making good choices and being part of a solution when problems exist. We will use the Kid President video How to Change the World as a unifying image.

### **Upcoming Events**

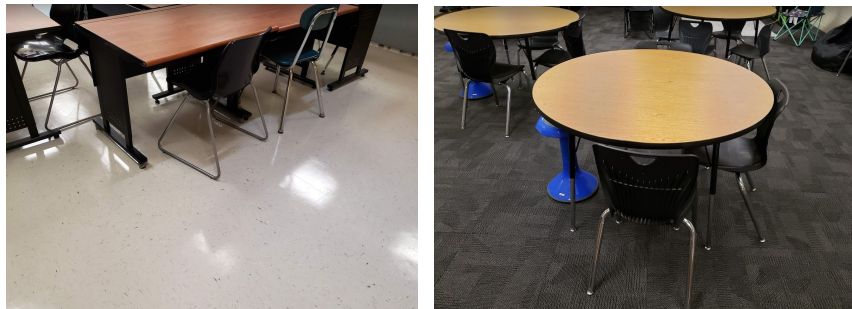
- September 3 – first evacuation drill of the year planned (voice led, not an alarm)
- September 5 – opening assembly, 2:00 p.m.
- September 10 – Parent Back to School Night, grades PreK, K and 1, 6:00 p.m.
- September 11 – Parent Back to School Night, grades 2, 3 and 4, 6:00 p.m

**Litchfield Middle School**  
**Tom Lecklider**  
**September 2019**

### **LMS Principal's Report**

#### **Recognitions:**

- Thank you to our summer school staff, including teachers Heather Morrissette, Rebecca Ellis and Jeanne Henriquez, and more!
- Thank you to our facilities team for their hard work this summer:
  - Moving furniture and items around so that rooms 1 and 16 could be re-floored.



- We have also added a second rally point in the back/south side of the building.
- Cement slabs have replaced the grates inside our entrances:



- New landscaping to the front of our school:



- New rear doors on gym hallway entrance:



- Special thanks to Lisa Guillemette and Donna Brown for their extensive work in preparing for the first week.
- A group of CHS students, for their senior project, painted two murals at LMS this summer! Their work is amazing:



- Welcome New Staff to LMS:



- Renee Carpenter - Grade 5 Special Education
- Matthew Colombo - Grade 7 Science
- Judy Dionne - Paraprofessional
- Dan Dufourney - Physical Education
- Michael Gaumont - Grade 8 Social Studies
- Carolyn Hoyt - Paraprofessional
- Leslie Taggart-Williams - Math Tutor
- Deborah Young - Administrative Assistant
- Congratulations to the following LMS Staff who were recognized for their service to our District at our Opening Day:
  - 5 Years
    - Zachary Belanger
    - Lisa Durant
    - Kellie Chambers
    - Steve Fraser
    - Darlene Gymziak
    - Anna Helbling
    - Jessica Lachance
  - 10 Years
    - Nicole Mathieu
  - 20 Years
    - Connie Fiasconaro
    - Audra McCollem
  - 25 Years



- Sheryl Hartling
- Deb Langton
- Kim Nolan

- A big thank you to Jill Deslauriers for obtaining a grant (\$4700) to install bottle fillers in two of our water fountains at LMS. Over the summer, both were installed, one outside the gymnasium and the other outside the cafeteria.



- Fall sports have kicked off this past week. A big thank you to Beth Zingales and Teresa for their preparations this summer. I also want to recognize our coaches and their hard work in preparing for this upcoming season:
  - Girls Soccer - Coach Lajoie
  - Boys Soccer - Coach Berry
  - Cross Country - Coach Henriquez and Coach Tarr
  - Volleyball - Coach Fraser and Coach Lachance
- Thank you to our LMS Staff for a terrific opening week this week, including a focus on professional learning communities, data teams, technology training.. We had a very productive week at LMS!

**Curriculum, Instruction, and Assessment Highlights:**

<b>LMS Current Enrollment (8/30/19)</b>	
<b>Grade 5</b>	<b>94</b>
<b>Grade 6</b>	<b>95</b>
<b>Grade 7</b>	<b>92</b>
<b>Grade 8</b>	<b>114</b>
<b>Total</b>	<b>395 (October 2018 Projection: 378)</b>

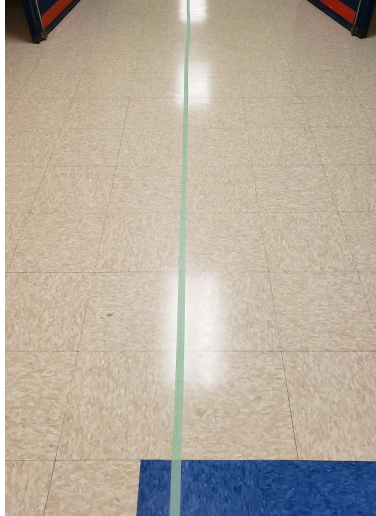
**\*\*\*We have 25 new students registered this summer.\*\*\***

**Competency Design Work:**

- LMS had terrific representation at the Competency Design Studio and planning day in August: Heather Dwyer, Heather Stein, Audra McCollem, Rena Caron, Steve Fraser, Jeanne Henriquez, Carolyn Leite, Lisa Lasocki, Kathy Bangert, Martha Thayer.
- **1:1 Technology:**



- Our staff was made aware and trained on the [Google Chromebook App hub](#), which launched recently. This is a terrific digital resource with a library of apps for educators by educators.
- Our 5th Grade Distribution Night is Thursday, September 12th at 7:30p at the conclusion of our Open House.
- **Revised Work Study Practices:**
  - Thank you to the LMS Grading & Reporting Committee (Heather Dywer, Rena Caron, Heather Stein, Lisa Lasocki, and Audra McCollem) for their hard work on developing the revised [LMS Work Study Practices rubric](#).
- **PBIS:**
  - Heather Morrissette is our coach again this year. We are working on exciting plans for this year with our students and we will be continuing to promote the ideas of Doing Your BEST at LMS and Building Resiliency.
  - We are beginning the year with a focus on Classroom and Hallway behavior (the center lane is back!) using the BEST matrix from our PBIS work.



- **Assessment:**
  - Students in grades 5, 6, and selected students in grades 7 and 8 will take the AIMSweb assessment this fall in Reading and Math.

#### **Items of Note:**

- **Open House**
  - Our LMS Open House is September 12, 6:00-7:30p. Parents will have an opportunity to follow their child's schedule as they go "back to school" for the night.
- **Emergency Management:**
  - The [LMS EOP](#) was submitted to the State on Friday. Special thanks to Martha Thayer and Deb Young.
  - All staff will be certified/re-certified in ALICE as we begin the year..

- A secondary rally point was repainted in the back of the building with first period numbers painted on the driveway.

**Upcoming Dates:**

**September**

2 - Labor Day (No School)

3 - First Day!!!

12 – Open House

20 - School Dance (Grade 6-8) - PTO Sponsored

LITCHFIELD SCHOOL DISTRICT

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

LITCHFIELD SCHOOL BOARD  
SCHOOL ADMINISTRATIVE UNIT NO. 27

Litchfield, New Hampshire 03052

Draft Minutes for August 19, 2019  
Emergency Meeting

**In Attendance:** Brian Bourque, Chair  
Christina Harrison, Vice Chair  
Elizabeth MacDonald, Board Member  
Robert G. Meyers, III, Board Member  
Tara Hershberger, Board Member  
Michele E. Flynn, Administrative Assistant

**I. PUBLIC SESSION** **11:30 a.m.**

A. Call to Order

Mr. Bourque called the meeting to order at 11:38 a.m. He thanked all members for attending at short notice.

B. Pledge of Allegiance

C. Approval of Warrant Article for Special Meeting

The School Board is required to vote their recommendation for the Special Meeting warrant article prior to posting on August 20, 2019.

Mr. Bourque read Article 1:

*Shall the Litchfield School District vote to approve the cost items included in the collective bargaining agreement reached between the Litchfield School District and the Litchfield Education Association, which calls for the following increases in salaries and benefits at the current staffing level:*

<i>Year</i>	<i>Estimated Increase</i>
2019-2020	\$ 256,587
2020-2021	\$ 294,278
2021-2022	\$ 303,872

*and further to raise and appropriate the sum of \$256,587 for fiscal year 2020, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels.*

**Estimated Tax Impact: \$0.28**

Mr. Bourque indicated that the cost (\$256,587) to be appropriated is not an additional amount, but the amount for the first year of the contract.

**Mr. Bourque made a motion to recommend Article 1. Mr. Meyers seconded. The motion carried 5-0-0.**

The 2019 School District Special Meeting Warrant will reflect that the School Board recommended Article 1 by a vote of 5-0-0.

**II. PUBLIC INPUT**

*Notice is hereby made that public comments shall be made without expectation of a response by any School Board Members to matters raised by such commentary. The Board respects the right of the public to communicate its stance on matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly proposed agenda only. Individuals or groups wishing to speak before the Board, with the exception of the*

**LITCHFIELD SCHOOL DISTRICT**

***Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)***

*“Community Forum” segments must inform the Superintendent of the topic to be discussed within seven (7) days prior to the meeting. Comments and statements may be made on matters of public concern directly related to the district’s policies, programs and operations. In the interest of preserving individual privacy and due process rights, comments regarding individual employees, other than the Superintendent, or individual students shall be directed to the Superintendent in accordance with Policy KE. The Board reserves the right to enter into non-public session under RSA 91-A should such comments or subject matter regarding individual employees and/or students be presented.*

There was no public input.

**NON-PUBLIC SESSION: RSA 91-A:3II (a-c)**

*[Minutes of Non-Public Session are written under separate cover.]*

***Upon a motion made by Mr. Bourque, the Board entered into non-public session at 11:42 a.m. under RSA 91-A:3II (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Mrs. MacDonald seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes, Tara Hershberger, yes.***

**A. District Business**

The Board discussed the Superintendent’s evaluation process.

**IV. RETURN TO PUBLIC SESSION**

***Upon a motion made by Mrs. MacDonald, the Board returned to public session at 12:19 p.m. Mr. Meyers seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes.***

**V. ADJOURN**

***Mrs. MacDonald made a motion to adjourn the meeting at 12:20 p.m. Mrs. Harrison seconded. The motion carried 5-0-0.***

Respectfully submitted,

Michele E. Flynn  
Administrative Assistant to the School Board