

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

SCHOOL ADMINISTRATIVE UNIT NO. 27

Litchfield, New Hampshire 03052

October 9, 2007

APPROVED MINUTES

Present:

Ms. Tracy Caprioglio, Building Committee Chair
Mr. Mike Boschi, Building Committee Member
Mr. Shawn Egan, Building Committee Member
Mr. Karl Franck, Building Committee Member
Mrs. Cindy Couture, School Board Representative
Ms. Catherine Hamblett, Superintendent
Mr. Steve Martin, Business Administrator
Mr. Dan Cecil, Harriman Associates
Mrs. Michele E. Flynn, Secretary

1) Call to Order -

Ms. Caprioglio called the meeting to order at 6:41 p.m.

2) Review space allocation workbook – areas not covered last week.

Mr. Cecil distributed an updated space allocation workbook. Members reviewed the space allocation workbook beginning with preschool locations.

The Committee suggested overlapping the Music room in the café instead of the Art room. Committee members asked Mr. Cecil to review the custodial receiving area in the space allocation workbook as it seemed extraneous.

3) Review mechanical systems

Mr. Cecil reviewed the mechanical systems with the Committee. He suggested keeping the mechanical rooms located inside the building as it will be more efficient and more convenient to service and/or repair. He explained the difference between an ‘all air’ system and a hydronic system. In an all air system, air and heat are being provided by the system. It is inexpensive to install, but more expensive to operate over time. In a hydronic system, hot water is pumped through a baseboard system. Heat is provided by the baseboard. In conjunction with the baseboard system, ventilation is provided with ductwork. This is more expensive to install, but will pay for itself over time.

Mr. Cecil also indicated that the best system is a radiant slab, which circulates hot water throughout the building. Most of heat is coming through the floor with air controlled by a ventilation system. This is the most expensive system to install. Mr. Cecil indicated that Harriman is proposing the baseboard system with ventilation and ductwork rather than the more expensive option.

4) Review pricing for options given to Harriman at last weeks meeting

Mr. Cecil reviewed cost reduction options with the Committee. Committee members discussed these reduction options at length with modifications to the allocation workbook.

Ms. Caprioglio asked Mr. Cecil to outline the next steps for the Committee. Mr. Cecil indicated that the Committee will make the final decisions on reductions and square footage reductions based on the space allocation workbooks. Mr. Cecil will redraw the site and floor plans and recalculate cost estimate for

adjustments. An elevation study will be done. The cost estimate and project narrative, as well as a maintenance plan, will be submitted to Ed Murdough at the NH DOE. He will consider the total square footage currently and at build out.

Ms. Hamblett noted that October 1 enrollment projections have arrived and it looks like enrollments for grade one are declining. She suggested adding enrollment projections to the next agenda.

The Committee reviewed the option reductions suggested by Mr. Cecil. They decided to reduce additional square footage at \$135/sf; eliminate the west Little League field (already deducted); upgrade the existing LMS field/eliminate new field (already deducted); reduce parking spaces by 38 spaces (\$45,600); reduce cost for new playground equipment (Mr. Schlichter's number + 25% or \$20,000—possible reduction of \$25,000); reduce landscaping to \$15,000 (\$35,000); rotate gym/eliminate corridor (\$81,000); 60% brick veneer on height of building (\$100,000); change all remaining walls to metal studs/drywall (\$225,000); reduce bleachers to 175 seats (\$21,875).

Committee discussed the technology piece, but need more information in order to make a decision on what to bond or recommend to be placed in the operating budget.

Mrs. Couture suggested looking into using impact fees for the road improvements. Ms. Hamblett offered to check the town ordinances for road improvements and impact fees.

5) Review schools that Harriman has built in the past

- a) **Winslow Elementary School**
- b) **Kennebunk Elementary School**

6) Review information Cindy may have about the technology piece of building CHS

Mrs. Couture provided Mr. Cecil with copies of the technology piece of building CHS.

7) New agenda items for our next meeting

The next meeting is October 16, 2007. Agenda items include: Mr. Cecil will find out what does 3% qualifies for (from Ed Murdough); review plans to flip stage in gym opposite wall against café; review adjustments and new project costs.

Ms. Hamblett will look into scheduling the GMS tour with the Budget Committee and Selectmen.

8) Adjourn

The meeting was adjourned at 10:01 p.m.

Respectfully submitted,

Michele E. Flynn
Secretary