

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)

SCHOOL ADMINISTRATIVE UNIT NO. 27

Litchfield, New Hampshire 03052

June 17, 2009

PRELIMINARY AGENDA

- 1) **Public Session – Call to Order – Pledge of Allegiance** **6:30 p.m.**
- 2) **Review and Revision of Agenda**
- 3) **School Board Members’ Comments** **6:35 p.m.**
- 4) **Summary of Non-Public Actions** **6:40 p.m.**
- 5) **Presentations to the Board** **6:50 p.m.**
 - 1) CHS Class Trip
 - 2) CHS Student Handbook – R. Manseau
- 6) **Community Input** **7:15 p.m.**
- 7) **Recommended Action** **7:30 p.m.**
 - a) **Business Affairs**
 - 1) Draft School Board Minutes:
 - a) Public Minutes May 20, 2009
 - b) Public Minutes June 3, 2009
 - 2) Business Administrator’s Report – May 2009
 - 3) FY10 Operating Budget Book Distribution
 - 4) Building Aid/Budgetary Impact Discussion
 - 5) Acoustic Shell
 - 6) Manifest
- 8) **New Business** **8:00 p.m.**
 - 1) Posting of Draft Minutes Discussion
 - 2) **Financial Policies to be Reviewed:**
 - a) Photocopying Procedures (Amendment to Policy)
 - b) Transfer of Appropriations (DBJ)
 - c) Revenues from Local, State, & Federal Tax Sources (DEA)
 - d) Investment Policy (DFA)
 - e) Gate Receipts, Fees, & Admissions (DFE)
 - f) Free Admissions (DFEA)
 - g) Depository of Funds (DG)
 - h) Authorized Signatures (DGA)
 - i) Bonded Employees (DH)
 - j) Financial Management & Reporting (DI)
 - k) Payroll Procedures (DKA)
 - l) Cash & Checks in School Buildings (DM)
- 9) **Old Business** **8:40 p.m.**
 - 1) Building Committee FAQ Report Approval
(May 7, 2009 Draft Building Committee Minutes included)
 - 2) Policies – 2nd Reading & Final Approval
 - a) Student Accident Reports (EBBB)

- b) Emergency Plans (EBCA)
- c) Authorized Use of School Owned Materials (EDC)
- d) Facilities Development Goals/Priority Objectives (FA)
- e) Enrollment Projections (FBB)
- f) Educational Specifications (FEA)
- g) Selection of a Design Professional (FEB)
- h) Supervision of Construction (Clerk of the Works) (old, FEG; rev. FEH)
- i) Inter-Organizational Relations (LA)
- j) Relations with Education Research Agencies (LC)
- k) Student Teaching & Internships (LDA)

10) Committee Reports 9:00 p.m.

- 1) Budget Committee
- 2) Selectmen
- 3) Legislative
- 4) Grants

11) Community Input 9:10 p.m.

12) Non-Public Session: RSA 91-A:3II (a-c) 9:20 p.m.

[Minutes of Non-Public Session are written under separate cover.]

(a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

- a) School Board Draft Minutes:
 - 1) Non-Public Minutes of May 20, 2009
 - 2) Reconsideration of April 8 Board Motion to Amend Vote
- b) Staff Welfare
- c) Student Welfare

13) Return to Public Session

14) Adjourn 9:30 p.m.

15) Upcoming Meetings

>Litchfield School Board: June 24, 2009 - CHS Media Room - 6:30 PM

<u>Pending Action:</u>	<u>Anticipated Date</u>
Skateboard Policy Revision Consideration	June 24, 2009
Annual Graduation Report	June 24, 2009
Field Trips Report	June 24, 2009
Curriculum Report	June 24, 2009
May Enrollments	June 24, 2009
Citizen's Bank Update	July 15, 2009
June Business Administrator's Report	July 15, 2009
Financial Policies Approval	July 15, 2009

Upcoming Events:

LMS Promotion Ceremony	June 23, 2009
Last Day of School	June 24, 2009
275 th Anniversary of the Town of Litchfield	September 19, 2009