

*Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)*

**LITCHFIELD SCHOOL BOARD - SCHOOL ADMINISTRATIVE UNIT NO. 27**

Litchfield, New Hampshire 03052

**APPROVED MINUTES**

**June 17, 2009**

**(approved as amended 6-24-09)**

Present:

Mr. Dennis Miller, Chair  
Mr. Ralph Boehm, Vice Chair  
Mrs. Cindy Couture, Board Member  
Mrs. Pat Jewett, Board Member  
Mr. Jason Guerrette, Board Member  
Dr. Elaine Cutler, Superintendent  
Mr. Steve Martin, Business Administrator  
Ms. Amanda Lecaroz, Director of Curriculum & Instruction  
Mr. Robert Manseau, Principal, CHS  
Mrs. Michele E. Flynn, Administrative Assistant

**1) Public Session – Call to Order – Pledge of Allegiance **6:30 p.m.****

Mr. Miller called the meeting to order at 6:35 p.m.

**2) Review and Revision of Agenda**

There were no revisions.

**3) School Board Members' Comments**

Mr. Boehm congratulated the CHS boys baseball team and the CHS girls softball team for their excellent effort and sportsmanship in the recent championship games.

Mrs. Jewett commented that she attended the LMS spring concert on Thursday night, which was a successful event.

Mr. Miller congratulated the CHS seniors and the administration for a very successful graduation event.

**4) Summary of Non-Public Actions**

Mr. Miller indicated that the only motion in the May 20, 2009 non-public session was a motion to approve the minutes. There was no non-public session at the June 3, 2009 School Board meeting.

**5) Presentations to the Board**

**1) CHS Student Handbook – R. Manseau**

Mr. Manseau presented revisions to the CHS student handbook for the 2009-2010 school year. Mr. Manseau highlighted changes that were printed for the Board. The revised handbook included a proposed to take two minutes out of each block to apply toward lunch. Mr. Manseau indicated that this would give students more time to eat their lunch. He credited Mr. Kaplo with the preparation of the revised block schedule.

Mrs. Couture agreed that students should have at least thirty minutes for lunch, but did not agree that time should be deducted from instruction. She suggested that the start and end times of the school day could be adjusted by a total of eight minutes. Mr. Guerrette agreed.

Mr. Martin indicated that the bus schedule would have to be adjusted along with the schedules for LMS and GMS. Mr. Manseau cautioned that adding time to the end of the school day may have an unintended impact on athletic away games. Mrs. Couture suggested that the administration work on the time adjustment to the beginning and/or end of the day, as well as transportation schedules. Mr. Manseau suggested printing the old schedule in the handbook and preparing an addendum when the new schedule is completed.

***Mrs. Couture made a motion to approve the 2009-2010 CHS student handbook as amended. Mr. Boehm seconded.***

Mr. Guerrette felt that further review of the handbook was necessary prior to approval.

***The motion carried 4-1-0, with Mr. Guerrette voting in the negative.***

2) CHS Class Trip

Mr. Manseau presented a preliminary Senior class trip proposal for April 2010. The destination is Orlando, Florida. Mrs. Couture commented that the Board has approved similar trips in the past. She indicated that the field trip policy mentions that once the Board approves a trip to a particular destination, subsequent trips can continue without Board approval. Board members will review the field trip policy in July.

***Mrs. Couture made a motion to approved the proposed Class of 2010 trip to Florida. Mrs. Jewett seconded. The motion carried 4-0-1, with Mr. Guerrette abstaining.***

6) **Community Input**

Sue Ann Johnson, 35 Locke Mill Drive, expressed strong concerns for a high school English course short story unit that was assigned to students. She indicated that last week while discussing school work her children she discovered an English assignment that was inappropriate. An essay entitled, *I Like Guys*, by David Sedaris is about a boys homosexual experience at summer camp. The story contained foul language, disrespect for authority figures, sexual content, bullying, and verbal abuse by adults. One of the possible writing assignments at the end of the story was to write about a sexual encounter or a first (i.e. a first kiss). Although not one of the assigned questions, Mrs. Johnson concluded that this was not appropriate school material. She indicated that she contacted her child's teacher and was told that the essay was assigned as part of the Love/Gender/Family unit. The teacher said she discussed the issues of language and sexuality with the students before she distributed the essays to the class. Mrs. Johnson stated that she found this more alarming, questioning if the teacher knows how to handle questions from the students.

Mrs. Johnson went on to say that the teacher told her if she had further concerns to contact the English department curriculum facilitator, Kathleen Reilly. She responded to the teacher noting that she expected her children to learn how to read, communicate verbally and in writing, use computers, understand math, history, critical thinking, etc. in school. She requested a meeting to understand precisely what the school was trying to teach her child by assigning such explicit material. In preparation for the meeting, Mrs. Johnson searched through her son's knapsack and discovered other dark stories. Mrs. Johnson indicated that the stories included: *The Crack Cocaine Diet*, a story about two girls who want to lose weight and make their ex-boyfriends jealous at an upcoming party. They decide to go on a crack cocaine diet and find a drug dealer who teaches them how to use the drug. In the story, one of the girls has sex with the dealer and stabs him with a pair of scissors. Then the girls steal the money and the drugs. On the way home, one girl kills the other girl for cheating with her ex-boyfriend. At the end of the story, the girl loses a lot of weight and buys expensive clothing with the stolen money. What type of message does this story send to teenagers?

Mrs. Johnson indicated that another story by Ernest Hemingway deals with alcohol, abortion, and nefarious content. Another story is about a medical student who becomes a drug dealer and becomes stranded on an island, resulting to cannibalism. Mrs. Johnson wanted to know how this material was approved. She and her husband met with Mrs. Rothhaus, Ms. Potter, Ms. Cassily, and Ms. Reilly to discuss the materials. Mrs. Johnson indicated that the response to her concern was that these are the stories the students want to read and that this was approved curriculum. She indicated that she and her husband left the meeting feeling shocked. Mrs. Johnson felt that the material undermines what parents try to teach their children, and that stories that endorse sex, drugs, and violence have a dramatic affect on children. She indicated that the schools should assign stories that send a positive message and promote good character. Mrs. Johnson indicated that policy indicates that parents are notified of this type of content and she was not notified.

Mrs. Johnson commented that she received a call from Mr. Manseau who agreed that the stories were inappropriate and would be removed from the curriculum. She met with Mr. Manseau and Dr. Cutler to discuss the issue and was

assured that they will review the curriculum to ensure that this will not happen again. Mrs. Johnson wanted answers as to how this happened and who approved the curriculum. She indicated that severe disciplinary action should be taken and that policies be put in place to prevent this from happening in the future.

Mr. Miller thanked Mrs. Johnson for coming to speak to the Board. He indicated that this topic will be discussed on the June 24 School Board agenda. He added that the administration is working on the issue to determine facts of the matter and to take steps to ensure that this will not happen again.

Kevin Smith, 47 Garden Drive, expressed his concern over the assigned material presented. He indicated that parents are strongly concerned with the political propaganda presented to their children in school. He felt that the school should present world class material that is uplifting and would better benefit students. He questioned who is approving the material and what does the curriculum coordinator use for criteria. Mr. Smith commented that policy dictates parental notification for this type of content, which did not occur. He expressed concern over taxpayers funding this type of material and the salaries of the staff that appear to teach without accountability. He suggested that the Board hold someone responsible. Mr. Smith indicated that he is the director of the Cornerstone Policy Research Center, an organization that represents policy research and works closely with those who have had their rights violated by public education. He felt that the District violated the law providing materials of this type. Mr. Smith indicated that materials containing neutral and opposing views must be presented and that teaching diversity and tolerance does not equate to forced acceptance of one's life choices. Teaching tolerance means teaching tolerance for all points of view, liberal and conservative. He commented that teachers should focus on academic achievement and let parents teach their children morality and take the political agendas of all persuasions out of the classroom completely. He added that he hopes the Board will handle the situation.

Karl Schoff, 22 Newstead Street, agreed with many of the points of view presented. He indicated that the District is on the point of teetering either way. He expressed that the Board is at a key point to make a difference and that, although his children attend private school, he and many parents like him are paying attention to this situation.

Steve Catman, 16 Cutler Road, expressed his concern with the inappropriate material presented to students, specifically the story about homosexuality. He indicated that his knowledge and family experience gave him a keen insight into the subject. He felt that any school entity or teacher that suggests this lifestyle is desirable is not factual. Mr. Kaplan felt that the schools should present normal morality to their students.

State of NH Representative Laura Gandia, 3 Chamberlain Drive, indicated her concern and displeasure with the inappropriate materials that were assigned to the high school English class students. She indicated that the Board should carefully consider policy and procedures about the students in their care, as well as their liability. Schools have a responsibility to reconsider presenting harmful material to the students they teach. Ms. Gandia expressed shock at the crack cocaine diet story as well as how this material was approved. She questioned the benefit of this type of content. Ms. Gandia indicated that she received an email from Kathleen Reilly in response to her questions about the material. She relayed that Ms. Reilly indicated that in addition to the author's tone and style, the message of the stories is respect and acceptance, not advocacy. In addition, the material is a good fit for core values. Ms. Gandia felt that students were being forced to accept homosexuality, as indicated in one of the stories. She also questioned the teachers' qualifications and training, as well as the liability of the school. She added that it is a parental right to teach our children moral values and she does not want the schools to undermine that parental right. Ms. Gandia indicated that if the school felt the need to present these materials, an "opt in" policy to participate in learning these materials should be in place. She had heard that staff said these stories were presented to the students because students were not motivated to read any others. She stated that the teachers should try harder to motivate students to read more appropriate and acceptable materials. Ms. Gandia urged that the competencies of those involved in assigning and teaching these materials should be reviewed.

Jo Ann Catman, 16 Cutler Rd, commented that her children are now grown and married. She and her husband raised them with scriptural standards. She felt that morals will never change and we will be expected to answer to those morals. She indicated that when children are exposed to this type of inappropriate material they do not tell their parents. Mrs. Kaplan was concerned that the school is encouraging the wrong ideals. She indicated that school boards are supposed to help parents as much as parents help the schools. She felt that acceptance of this issue should not be forced on students and parents, and that the types of sin depicted in the stories is not acceptable to God. She urged the Board not to shut out parents.

A community member residing at 26 Pinecrest Road queried about the public accounting of the investigation of this case. He also asked if the teachers who assigned the material or the curriculum coordinator read the stories. He felt strongly that the information pertinent to this issue is made available. He emphasized that in order to get to the root answer one must repeatedly ask a question.

Mr. Miller indicated that a discussion of this topic is scheduled for the June 24 Board meeting. A parent queried about how information will be disbursed. Mr. Miller indicated that public information would be provided as well as the meeting minutes.

Mr. Boehm announced he may not be able to attend the June 24 meeting depending on legislative session. He thanked the parents who attended the meeting and sharing their concerns. He expressed his agreement with their viewpoints.

Lynne Ober, NH State Representative, thanked the Board for allowing her to speak. She indicated that she was contacted by parents and was concerned with the teachers' response that this is the material students wanted to read. She agreed that reading classics may not be as appealing to students, but are more beneficial and result in lifelong readers. Students can obtain books they want to read from the library or a book store. She encouraged the Board to consider an "opt in" policy with approved alternatives, giving parents the right of parental control.

Trish Delava, Cutler Road, expressed curiosity about teachers that teach this type of content and wondered if students felt that this was appropriate for the class.

Mr. Miller thanked the parents who attended the meeting and shared their concerns with the Board. He indicated that the Board will investigate their concerns and discuss the topic next week.

7) **Recommended Action**

a) **Business Affairs**

1) Draft School Board Minutes:

a) Public Minutes May 20, 2009

Minor revisions were made to the minutes.

***Mrs. Jewett made a motion to approve the minutes as amended. Mrs. Couture seconded. The motion carried 5-0-0.***

b) Public Minutes June 3, 2009

A minor revision was made to the minutes.

***Mrs. Couture made a motion to approve the minutes as amended. Mr. Boehm seconded. The motion carried 5-0-0.***

2) Business Administrator's Report – May 2009

Mr. Martin reviewed his May financial report with the Board. He reported the receipt of a total of \$6,166.76 from FEMA for damages caused by the December 2008 ice storm. The Department of Energy has extended the deadline for the state's Energy Efficiency & Conservation Block Grant Funding applications to June 25, 2009, which will result in a delay in approving the NH DOE applications. The state is looking at late summer before applicants for grants under this stimulus project will open. The District wants to apply for new doors and windows for GMS. Gatekeeper Consulting, the District's 403(b) administrator has been acquired by a new firm. He indicated that we will be reviewing the new company and its services and costs prior to deciding on whether to change our current vendor. The District is now making all 403(b) employer deposits directly to the vendors to minimize the impact to employees from any change in vendor.

Mr. Martin reported that Requests for Quotations were issued for GASB-45 compliance and a final vendor will be selected in June. Mr. Miller and Mr. Martin met with Selectmen regarding the Board's request for the use of impact fees for the storage unit, which the Selectmen declined. Mr. Martin contacted the District's attorney for a legal opinion on the matter. Mr. Martin reported that the forecast for the year-end general unreserved fund balance is now approximately \$340,000, which is largely due to a decrease/delay in supply spending, a decrease in the energy cost forecast, and a decrease in substitutes' salaries.

Mr. Martin reported that the District completed the benefits open enrollment period. Open enrollment plan changes are projected to result in an increase in health insurance of \$65,000 over budget. Added to this were plan changes prior to open enrollment. The estimate is \$80,000-\$90,000 over budget. Kindergarten site preparation work for the kindergarten portables is progressing at GMS. Mr. Martin met with the vendor and Chief Schofield to review the plans for the audio upgrade to the fire alarm system at GMS. Mr. Martin acknowledged Chief Schofield for his support, agreeing to support a less expensive system saving the District thousands of dollars. Mr. Martin also reported that community members took eleven computer systems at the Technology Give Away in May. The District signed a three year agreement with a new telecommunications provider, which will replace the current Paetec contract that expires in November 2009. One Communications will replace Paetec at a lower cost and same level of service to the District. In Food Service, the completed forecast indicates expenses will come in under budget and revenues are projected to come in less than what was budgeted. The revenue shortfall is due to lower than expected food sales and a reduction in free/reduced lunch applicants. The projected net loss is subject to outstanding claim reimbursement for the December ice storm damages and the April power outage. The loss will be covered by the beginning of year food services fund balance.

Mr. Guerrette requested an accounting of Food Service expenditures. Mr. Martin offered to provide a year-end Accounting of Food Service for all Board members.

Mr. Martin reported that he received a request for specific information from community members. His responses are included in the May 2009 Financial Report, which will be available online and by request.

Mr. Martin discussed retrofitting CHS' electrical service for an emergency connection to the town's emergency generator. He indicated that the vendor is working with Kevin Lynch, Town Code Enforcement Officer, and the state inspector to finalize a design and develop a cost. Mr. Lynch and the vendor recommended the installation of an alternate design for a "quick attach" without a transfer switch because the generator is portable and does not require a permanent connection. The estimated cost is approximately \$25,000-\$30,000. Mr. Martin stressed that the vendor has not yet provided the final cost estimate and that we are only looking for a budgetary number. He added that this is a critical need for the town.

Mr. Guerrette queried about the vendor. Mr. Martin indicated that the vendor is Jolt Electric. Mr. Guerrette requested the specifications for the project. Mr. Martin indicated that the vendor has not yet provided that information, however, he will forward it to the Board upon receipt. Mr. Guerrette was concerned with the cost and suggested that the District research other vendors. Mr. Martin indicated that he is just asking for a budgetary number to encumber before the end of the fiscal year. Board members agreed to discuss the topic at the June 24 meeting.

### 3) FY10 Operating Budget Book Distribution

Mr. Martin distributed the 2009-2010 Operating Budget book to Board members. He reviewed reductions that the Budget Committee made to budget in the amount of \$74,511; warrant article addition; accounting changes; and new budget format. He reported that a new organization code was created to track kindergarten expenses, as well as a project code to track kindergarten reimbursement from the State.

### 4) Building Aid/Budgetary Impact Discussion

Mr. Guerrette queried about the graphing calculators that were purchased this year and noted that there are more budgeted for next year. Mr. Martin indicated that the calculators may not be needed next year. Mr. Guerrette was concerned with the budgeting of additional digital cameras in the FY10 budget. Mr. Martin indicated that the purchase of digital cameras depends on the need. Mr. Guerrette commented that would like to see better budget planning. Mr. Martin pointed out that preparations for the budget are made 21 months in advance and things can change.

Mr. Guerrette reported that there is news from the state that there will be no revenue sharing next year. The state expects towns to cover the cost of the shortfall. Mr. Guerrette indicated that this directly impacts the town and he felt that the Board should be more diligent in reviewing the budget. Mr. Guerrette commented that he spent time reviewing the FY10 budget and identified \$350,000 in items that, in his opinion, are not needed. He offered to provide the list for Board members and asked that they review the list relative to the budget.

Mr. Guerrette also reported that there is a House bill being discussed that will allow towns to review their budgets, reconsider what was approved, and vote again due to under funding from State. Mr. Boehm clarified that it is a trailer bill to HB1 or HB2. Mr. Guerrette felt that if it happens he would like the Board to be prepared to present options to reduce the budget.

Mr. Miller indicated, in this case, if the budget is cut by the suggested amount the District will have to fund what the State does not fund. Mr. Guerrette felt that the Board should identify items that will offset the increase spending the State is going to force on us. Mr. Martin indicated that if the State increases the cost to the District, the District cannot spend more than what the voters approved.

Dr. Cutler indicated that in that case she would meet with the administrative staff to identify reductions and bring those recommendations to the Board. Mr. Guerrette felt that the Board should be prepared. A discussion followed regarding the impact of the State's proposition.

Mr. Guerrette will provide a list of items he identified in the FY10 budget for the Board to consider reducing. Mr. Miller suggested that the administration review the list of identified items. Dr. Cutler will review the list with administrators. Dr. Cutler indicated that they will know if there is a deficit within the next 60 days.

5) Acoustic Shell

Dr. Cutler updated the Board on a request for the Board to help fund an acoustic shell for the high school. The CHS Friends of Music is contributing \$5,000 toward the purchase. At a previous Board meeting, they asked the Board to consider funding the difference. Board members requested that they renegotiate the price with the vendor. Dr. Cutler indicated that they were able to negotiate an additional 5% off the cost of the shell if it is ordered by June 30. The remaining balance is \$1,756. Dr. Cutler indicated that the Friends of Music has done great things for the District and contributed much to add to the achievement of our music students.

Mr. Miller queried about storage for the acoustic shell. Mr. Phil Martin, CHS music teacher, indicated that the unit is about 12-14 feet in height and folds up for storage on the stage. Board members discussed storage needs and the rationale behind the request for the acoustic shell. Mr. Phil Martin indicated that the shell is an actual need as it would enhance the students' performance. He explained that CHS has a theater style auditorium and sound is deflected by the curtains and rafters. An acoustic shell would deflect the sound forward, giving the audience improved sound quality, especially at the back of the auditorium. He added that acoustic shells are not exclusive to music; there are more applications (i.e. Deliberative Session).

Mrs. Couture reminded the Board that this had been budgeted for approximately five years and had been removed from the budget by the Board every year. A \$5,000 donation and \$1,000 cost reduction by the vendor meant that the District dollars invested would result in a much larger return on that investment. Mr. Guerrette disagreed with the rationale of the need for the acoustic shell.

***Mrs. Couture made a motion to approve the purchase of the acoustic shell. Mr. Miller seconded.***

Mr. Boehm queried about the amount of money available in the year end general fund. Mr. Miller indicated it is approximately \$340,000 to date.

***The motion carried 3-2-0, with Mr. Guerrette and Mrs. Jewett voting in the negative.***

6) Manifest

The manifest was circulated and signed by the Board.

8) **New Business**

1) Posting of Draft Minutes Discussion

Mrs. Couture brought forward a suggestion from the community to post draft minutes online. Board members discussed the posting of draft minutes.

**Mr. Boehm made a motion to begin posting School Board draft minutes online. Mrs. Couture seconded. The motion carried 5-0-0.**

- 2) Financial Policies to be Reviewed:
  - a) Photocopying Procedures (Amendment to Policy)
  - b) Transfer of Appropriations (DBJ)
  - c) Revenues from Local, State, & Federal Tax Sources (DEA)
  - d) Investment Policy (DFA)
  - e) Gate Receipts, Fees, & Admissions (DFE)
  - f) Free Admissions (DFEA)
  - g) Depository of Funds (DG)
  - h) Authorized Signatures (DGA)
  - i) Bonded Employees (DH)
  - j) Financial Management & Reporting (DI)
  - k) Payroll Procedures (DKA)
  - l) Cash & Checks in School Buildings (DM)

These items were postponed to the July 15 meeting.

**9) Old Business**

- 1) Building Committee FAQ Report Approval  
(May 7, 2009 Draft Building Committee Minutes included)

Dr. Cutler presented the final FAQ report to the Board. Mrs. Flynn indicated that there has been no response by the former Building Committee member in clarification of question 9 relative to enrollment projections.

Mr. Guerrette disagreed with the response for question 6(b) [*Are the electrical strips running along the walls code?*] indicating that Mr. Lynch's response needed clarification. In his answer to the FAQ question, Mr. Lynch indicated that the code does allow for 110V wires to run within the conduit. He noted that although code allows this, expansion space may not be available for this option. Mr. Guerrette commented that there is no power issue in GMS. He requested the item be tabled until the Board gets clarification from Mr. Lynch. Mr. Miller noted the response to the following question [*How many circuit breaker slots are empty?*] indicating that there are 58 empty slots throughout the building.

Mr. Guerrette queried about the roof at GMS. Mr. Martin indicated that Dave Ross provided the answers to the questions about the GMS roof and that the membrane was replaced within the last two years on the 1930's building.

Mr. Guerrette felt some of the responses to the questions left a negative perception about GMS. Mr. Miller indicated that the Building Committee provided the questions and the responses were provided with clarifications. He cautioned against changing any of the responses.

**Mrs. Couture made a motion to approve the 2009 FAQ Report to be posted online. Mr. Boehm seconded.**

Mr. Guerrette requested the Board hold approval until a clarification is received from Mr. Lynch. Mrs. Couture called the question.

**The motion carried 3-1-1, with Mr. Guerrette voting in the negative and Mrs. Jewett abstaining.**

- 2) Policies – 2<sup>nd</sup> Reading & Final Approval
  - a) Student Accident Reports (EBBB)

**Mrs. Couture made a motion to approve the policy. Mr. Boehm seconded. The motion carried 5-0-0.**

- b) Emergency Plans (EBCA)

**Mr. Boehm made a motion to approve the policy. Mrs. Couture seconded. The motion carried 5-0-0.**

- c) Authorized Use of School Owned Materials (EDC)

**Mrs. Couture made a motion to approve the policy. Mr. Boehm seconded. The motion carried 5-0-0.**

- d) Facilities Development Goals/Priority Objectives (FA)

*Mrs. Couture made a motion to approve the policy. Mrs. Jewett seconded. The motion carried 5-0-0.*

- e) Enrollment Projections (FBB)

*Mr. Boehm made a motion to approve the policy. Mrs. Jewett seconded. The motion carried 5-0-0.*

- f) Educational Specifications (FEA)

*Mrs. Jewett made a motion to approve the policy. Mrs. Couture seconded. The motion carried 5-0-0.*

- g) Selection of a Design Professional (FEB)

*Mrs. Couture made a motion to approve the policy. Mr. Boehm seconded. The motion carried 5-0-0.*

- h) Supervision of Construction (Clerk of the Works) (old, FEG; rev. FEH)

*Mrs. Jewett made a motion to approve the policy. Mr. Boehm seconded. The motion carried 5-0-0.*

- i) Inter-Organizational Relations (LA)

*Mrs. Couture made a motion to approve the policy. Mrs. Jewett seconded. The motion carried 5-0-0.*

- j) Relations with Education Research Agencies (LC)

*Mr. Boehm made a motion to approve the policy. Mrs. Couture seconded. The motion carried 5-0-0.*

- k) Student Teaching & Internships (LDA)

*Mr. Boehm made a motion to approve the policy. Mrs. Couture seconded. The motion carried 5-0-0.*

Mr. Martin requested the Board read the draft Investment policy prior to the July 15 meeting when the Citizens Bank representative is schedule to attend.

Mr. Guerrette queried about a 24-seat RF system and maintenance agreement for CHS. Mr. Martin indicated that it is a sound system and maintenance agreement, and will research the item.

## **10) Committee Reports**

### **1) Budget Committee**

Mr. Guerrette reported that the Budget Committee queried about the Special Education account. There were also questions about the Special Education Capital Reserve warrant article. Mr. Guerrette was concerned with the language of the warrant article (up to \$50,000). Mr. Martin clarified that the language was necessary in the event that the year end fund balance could not support the action of the article. Mr. Miller pointed out that legal counsel advised that the article wording contain that language (up to \$50,000) and that he made a clear distinction at Deliberative Session upon explanation of the article.

He also reported that the Committee voted to ask the Board not to spend the money for the Special Education Capital Reserve Fund as voted for by the taxpayers in March.

### **2) Selectmen**

Mrs. Jewett reported that the 275<sup>th</sup> Anniversary Committee is working on plans for the event. The Selectmen will hold an open house event for the new Administrative Assistant for the town on June 29. She reported that there are no more funds for improvements on roads in the town.

### **3) Legislative**

Mr. Boehm reported there is a meeting of the County legislative body to approve the County budget. The State budget is still in flux. The next legislative meeting is June 24. Mr. Boehm also reported that the State is increasing registrations costs, as well as discussing other means of raising revenue.

## **11) Community Input**

There was no community input.

**12) Non-Public Session: RSA 91-A:3II (a-c)**

*[Minutes of Non-Public Session are written under separate cover.]*

*Mrs. Couture made a motion to go into non-public session at 9:44 p.m. under RSA 91-A:3II (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. Mr. Boehm seconded. The motion carried by roll call: Mr. Miller, yes; Mrs. Couture, yes; Mr. Boehm, yes; Mrs. Jewett, yes, Mr. Guerrette, no.*

**13) Return to Public Session**

*Mr. Boehm made a motion to return to public session at 10:23 p.m. Mrs. Jewett seconded. The motion carried by roll call: Mr. Miller, yes; Mrs. Couture, yes; Mr. Boehm, yes; Mrs. Jewett, yes*

Mr. Miller noted that there was a video problem with the live broadcast at the beginning of the meeting during Community Input.

**14) Adjourn**

*Mrs. Couture made a motion to adjourn at 10:27 p.m. Mr. Boehm seconded. The motion carried 4-0-0.*

**15) Upcoming Meetings**

*>Litchfield School Board: June 24, 2009 - CHS Media Room - 6:30 PM*

*Summer Meeting Dates: July 15, 29, 2009 – August 12, 26, 2009 - CHS Media Room – 6:30 PM*

Respectfully submitted,

Michele E. Flynn  
School Board Administrative Assistant