

**LITCHFIELD SCHOOL DISTRICT
DELIBERATIVE SESSION
February 6, 2016
The State of New Hampshire**

Time, Place: The meeting was called to order at 10:00 a.m. in the Campbell High School Auditorium.

Present: Moderator, Mr. John G. Regan, presiding.

School Board members: Mr. Brian Bourque, Chair; Mr. Derek Barka, Vice Chair; Mr. John York, Mrs. Janine Lepore, Mrs. Nicole Quintana.

Mr. James L. O'Neill, Superintendent of Schools; Mr. Frank Markiewicz, Business Administrator; Michele E. Flynn, Administrative Assistant; Diane Gorrow, Attorney for the District.

Mr. Tom Lecklider Litchfield Middle School Principal; Mr. Scott Thompson, Griffin Memorial School Principal; Mrs Laurie Rothhaus, Principal, Campbell High School; Dr. Julie Heon, Director of Curriculum and Instruction; Mrs. Devin Bandurski, Director of Special Services; Mr. Jason Pelletier, Director of IT; Mrs. Hollie Messenger, Director of Human Resources, Mrs. Hilda Lawrence, Director of Food Services

Budget Committee members: Mrs. Cynthia Couture, Chair; Mrs. Keri Douglas, Vice Chair; Mr. Chris Pascucci; Mr. William Spencer; Mr. Robert Keating, Mr. Frank Byron (Selectmen's Representative).

Ballot clerks: Mrs. Trisha Regan, Mrs. Nancy Pinciario

Mr. Regan invited members to join him in the Pledge of Allegiance.

Mr. Regan introduced Mr. Phil Reed, Vice Moderator, and reviewed the Moderator's rules and protocol for the Deliberative Session according to state law.

Mr. Regan introduced Mr. Brian Bourque, School Board Chair. Mr. Bourque introduced School Board members, SAU staff, and attorney.

Mr. Regan introduced Mrs. Cynthia Couture, Chairperson of the Budget Committee. Mrs. Couture introduced Budget Committee members.

Mr. Regan announced that elections will be held on March 8, 2016 from 7:00 am – 7:00 pm at CHS.

Note: The order of business of the Deliberative Session is sometimes conducted out of the warrant articles' numeric sequence. Recording activity in chronological order would make the minutes difficult to follow; therefore, the articles will be listed, with action taken thereon, in the order in which they were listed on the warrant.

As is customary, Mr. Regan asked voters if they were in favor of allowing non-voters and employees of the school district who were in attendance to comment during the meeting.

The majority was in favor of allowing non-voters and/or employees of the district to comment during deliberative session by voice vote.

Mr. Regan read Article A.

ARTICLE A.

To elect by ballot the following School District Officers:

<i>School Board Member</i>	<i>3-Year Term</i>
<i>School Board Member</i>	<i>3-Year Term</i>

The Moderator opened discussion of Article A.

Hearing no discussion, the Moderator indicated **Article A stands as written.**

Mr. Regan read Article 1 and indicated that Ms. Couture and Mr. Bourque would speak to the article.

ARTICLE 1

Shall the Litchfield School District vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the vote at the first session of the annual school district meeting, for the purposes set forth herein, totaling Twenty-One Million, Four Hundred Forty-Five Thousand, Seven Hundred Seventy Dollars (\$21,445,770)? Should this article be defeated, the default budget shall be Twenty One Million, Three Hundred Ninety Thousand, Three Hundred Twenty One Dollars (\$21,390,321) which is the same as last year, with certain adjustments required by previous action of the Litchfield School District or by law; or the School Board may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.

This Article has an estimated tax impact of \$1.03 and was recommended by the School Board by a vote of 3-1-0. The Article was recommended by the Budget Committee by a vote of 6-2-0.

Mrs. Couture made the following statements:

School District Budget was received in November
Superintendent and Business Administrator conducted tours of school facilities for Budget Committee members.

Reviewed line by line over 5 meetings in November and December

The budget information was presented by the School Board representative, Superintendent, Business Administrator and department heads as needed before voting.

Final votes on budgets and Warrant Articles on January 7.

Decision Criteria

Mrs. Couture explained the Budget Committee made their recommendations based on the following criteria:

- Consider history of actual spending of previous years
- Consider School District Priorities as presented
- Consider year to date actual spending of current budget
- Consider the rationale for why dollars are being requested by the school district and educational professionals as well as any data presented.
- Consider what was a reasonable budget to present to the voters given fixed cost increases and revenue projections.

Mrs. Couture presented the school district budget review:

- The School District Budget submitted to the Budget Committee was \$893,994 more than last years approved budget.
- This would have been an increase of 4.48% and a tax increase of \$1.70
- The Budget Committee made numerous reductions that combined with some additional reductions by school administration totaled \$593,695.
- The Recommended budget is still \$300,299 more than last years approved budget.
- The projected increase is 1.5% with a tax impact of an increase of \$1.02
- Revenues continue to decline with State and Federal Revenues about \$400,000 less than last year.
- The Default Budget is \$55,449 less than the proposed budget.

Kathleen Follis, & Mike Lane, asked if the Superintendent's salary was adjusted as part of the reductions made by the Budget Committee.

Mrs. Couture indicated that the Superintendent's salary and health insurance lines were reduced by \$30,000.

Mr. Spencer requested an update of registrations for Kindergarten and Grade 1.

Mr. Thompson reported that there are 69 students enrolled in Grade 1 for 2016-17. He indicated that there are another five families that will most likely register for Grade 1. He noted 73 are anticipated.

Mrs. Couture commented that information is significant because the Budget Committee looks at staff numbers based on enrollment and it is difficult to predict with Grade 1 until we have early enrollment numbers.

Hearing no further discussion, Mr. Regan indicated that **Article 1 will appear on the ballot as written.**

Mr. Regan read Article 2 and indicated that Mr. Bourque will speak to the article.

ARTICLE 2

Shall the Litchfield School District vote to raise and appropriate the sum of Forty Thousand dollars (\$40,000) for a district-wide assessment of school buildings and school systems with a report to include the analysis and remediation on issues of building code, physical plan, and program analysis, to provide a road map to the adoption of a school district capital plan?

This Article has an estimated tax impact of \$0.05 and was recommended by the School Board by a vote of 4-0-0 and was recommended by the Budget Committee by a vote of 5-3-0.

Mr. Bourque explained with the unknown age and condition of mechanical systems it is difficult to predict when a major breakdown will occur. He indicated that in order to properly prepare a Capital Improvement Plan, an assessment of the district's school buildings and systems is critical and necessary. Mr. Bourque indicated that the first step of a broad-based facilities initiative to develop a capital improvement plan must be a thorough, systematic examination of our school buildings. An assessment of the interior and exterior building systems will provide the age of the systems or components and a repair history so that we can determine how well the system or component functions under the demands of regular operation. Assessment items include roofs, walls, windows, sidewalks and steps, lighting, parking areas, playgrounds, athletic fields, heating systems, ventilation, plumbing systems, electrical systems, floors, walls, ceilings, furniture and fixtures. The assessment will also determine if the buildings support educational programs, student services, administration, operation, community use and security.

Kathleen Follis, & Mike Lane, commented she heard statements about having a capital plan. She asked if that means that nothing has been done to track these items.

Mr. Bourque indicated that the district has a maintenance plan and has been utilizing the facilities software for some time, but the staff is not certified to do this type of assessment. He commented that an independent, licensed company will perform the assessment.

Mrs. Follis asked if there will be a report or system of tracking what is discovered as a result of the assessment.

Mr. Bourque indicated all the data will be entered into the facilities software.

Mrs. Follis asked if the company that performs the assessment use our data for tracking.

Mr. Markiewicz commented the district would like to go to bid to hire a company to specifically assess the mechanical systems. He indicated the company will perform the assessment and provide a report that will determine the current conditions and the opportunity to continue as well as life expectation of the systems and components. He noted we will enter this data into our facilities software so we can provide that information.

Mrs. Follis asked what would happen if the bid is higher than what is in the warrant article.

Mr. Markiewicz indicated the district polled companies about the cost of the scope of work by those who perform that type of assessment.

Cindy Couture, 41 Stark Lane, commented the district had several studies done regarding the buildings, but those studies are at least 10 years old or more. She indicated there has never been a comprehensive look at our facilities. She noted this is an important step.

Ralph Boehm, 6 Gibson Drive, commented the School Board had a fire safety study done for GMS some years ago and made sure that the company looked at the fire safety assessment. He asked if we are sure this company will only do the assessment and is not looking to do the work.

Mr. Markiewicz indicated our intent would be to hire a company that specializes in doing the assessment and not trailing to do the work. He commented the district has contractors that can do the work. He noted that the School Board wants an independent report so we can determine the true condition of our systems.

Hearing no further discussion, Mr. Regan indicated that **Article 2 will appear on the ballot as written.**

Mr. Regan read Article 3 and indicated Mr. Bourque will speak to the article.

ARTICLE 3

Shall the Litchfield School District vote to establish a capital reserve fund under the provisions of RSA 35:1 to be known as the Technology Capital Reserve Fund for the purpose of funding the acquisition and replacement of hardware, software and other technology equipment; and raise and appropriate up to One Hundred Thousand dollars (\$100,000) to be placed in the fund and authorize the use of that amount from the June 30, 2016 unreserved fund balance available for transfer on July 1 of this year; and to designate the School Board as agents to expend?

This Article has an estimated tax impact of \$0 and was recommended by the School Board by a vote of 4-0-0 and recommended by the Budget Committee by a vote of 5-3-0.

Mr. Bourque explained the district is required to create, implement and update a technology plan. He indicated the plan is to focus technology priorities toward the infrastructure necessary to promote teaching, learning, assessing and producing powered with technology. The capital reserve fund will serve to stabilize the funding of itemized expenses according to each year of the technology plan, and to ensure that future planned purchases are likely to be realized. Additionally, the funds will help the district meet

unanticipated, critical expenditures not included in the technology plan. Mr. Bourque indicated the funds will provide for critical devices that fail and hardware that no longer supports software.

Mr. Pascucci commented that he voted not to recommend this article for several reasons. He stated there is always a tax impact even when the article states there is no tax impact. He indicated if any money remains from the budget at the end of the year it is typically returned to the taxpayers. He commented that money will be used to fund the reserve fund if this article is approved. Mr. Pascucci indicated he did not believe there is a need to open a reserve fund to technology because it is adequately funded in the budget. He stated approving this article would lessen the input of the Budget Committee because the School Board would be able to spend the money and not ask permission. He commented that he is not in favor of creating a slush fund. He prefers that any expenditures are vetted through the School Board and Budget Committee.

Dennis Miller, 37 Wren Street, asked for the total budgeted for technology.

Mr. Bourque indicated he would get that information.

Mr. Barka indicated the capital reserve fund is not a slush fund, but can be used for emergencies. He explained that the district experienced a problem with insufficient storage capacity at one of our schools recently. He commented this fund would enable us to make those types of purchases.

Mr. Spencer commented that he believes the money should be built up over the years in this fund to help flatten out the budget.

Robin Corbeil, 4 Nesmith, expressed support for the technology reserve fund. She commented technology impacts student instruction every year. She indicated if we do not have working and updated technology it impacts student learning. She noted she does not want to be in a position to make a choice between technology and the students' curriculum.

Mrs. Douglas commented she does not support the creation of the reserve fund. She indicated there is currently no technology plan and until there is a plan there should not be a reserve fund. She noted this is a big decision and the voters should weigh in on what we need to have for technology.

Mr. Barka commented we are not raising taxes for this fund. He indicated we are going to take a portion of end of year funds to use for this fund. He noted emergencies happen and are big cost items. He commented that it was not long ago that the phone systems broke down in the district.

Mrs. Corbeil commented that more assessments are being provided online. She indicated if the technology does not function it impacts testing. She stated she sees this as an emergency fund.

Mr. Miller commented to Mr. Barka's statement about spending \$30,000 for a storage emergency. He indicated there are vehicles for the School Board to expend monies in an emergency. He asked if the recommendation on the article can be amended for a positive vote by the Budget Committee before going to ballot.

Diane Gorrow, legal counsel for the district, indicated that the recommendation cannot be amended.

Mr. Bourque commented the majority of the end of year funds last year consisted mostly of special education funds. He noted there is an agreement that the School Board will not use that money and will return it to the taxpayers.

Mr. Pascucci commented things always break down and we do not have reserve funds for all of those things. He indicated it is inconvenient if things break down, but testing still gets done and things go on. He did not agree there is a reason to create a new fund. Mr. Pascucci commented that he heard it flat lines the technology expenses. He indicated he does not believe in that practice as the current budgeting system works. He noted that reserve funds are nice to have, but there are mixed opinions on this. Mr. Pascucci commented that the reserve fund is just another fund to pool money for five people to use without any authority of other elected officials in town. He believes this can be done behind the cameras.

Mrs. Corbeil commented that budgets are prepared 18 months in advance and technology changes so quickly we do not know what will break down or what may be needed for new curriculum. She indicated it is difficult to plan that far in advance. She supports the practice of the School Board having discussions in public about how to spend this money. Mrs. Corbeil commented life functions around technology and cannot always wait as it is necessary for our jobs, school, and much else.

Mr. York clarified that the School Board presented to the Budget Committee what is necessary for the coming year for technology. He commented that the School Board does not have access to what occurs outside the budget. He explained we have seen that happen for a few years. He noted last year the School Board returned only \$60,000 of non-special education monies. Mr. York commented we are always being told we need the budget to be more flat and to make arrangement for things that happen outside the budget.

Mr. Bourque confirmed that the use of money from the reserve fund will not be spent by the School Board without public discussion.

Keri Douglas, speaking as a citizen, asked when the School Board returned the \$60,000 of non-special education monies if it included the payout for the former Superintendent. She asked how much would have been unspent without that payout. She believes that the School Board is understating how much was really left over last year. Mrs. Douglas indicated in the event something goes down we have the money to spend, but we have to prioritize it.

Bill Spencer, 9 Cranberry Lane, commented that he believed the technology reserve fund would be used for growth and now he is hearing it will be used for emergencies. He indicated he no longer supports the article.

Dennis Miller, 37 Wren Street, commented there was \$150,000 expended last year for the former Superintendent's payout and if it had not been expended, that money would have been included in the unassigned balance. He indicated the School Board is asking for \$250,000 in reserve fund articles. Mr. Miller commented that the articles, should they be approved, will be funded with available funds at the end of the year. He asked if all the money at the end of the year will be used to fund these articles should they be approved.

Mr. Bourque indicated they would have to look into that.

Mr. Vaillancourt commented he believes this reserve fund is not needed. He indicated things that occurred in the past have been funded.

Chris Pascucci, 12 Colonial Drive, commented that Mr. Bourque brought up an agreement that the School Board would return end of year funds to the taxpayers. He indicated there will always be money left over to be returned. He noted if these articles are approved it means that any remaining funds will be used and the agreement means nothing. Mr. Pascucci commented this is a way to "squirrel away" more money. He indicated there will always be money in the budget to address breakdowns should they occur.

Betty Vaughan, 19 Stark Lane, was concerned over the insinuation about five School Board members making a decision to use this money. She believes there is no control because there is bickering between the board and committee and that this is not a system that works. She indicated there should be a more collaborative relationship where there can be discussions about what the needs of the district are and there can be an agreement on the budget. Mrs. Vaughan commented the system needs to change.

Dan Vaillancourt, speaking as a citizen, commented there is a lot of talking that occurs after the meetings and that we need more people to come to the meetings to see what happens after the meeting. He indicated it is our job to get to the right number for the budget.

***Mr. Vaillancourt made a motion to amend Article 3 to read:
Shall the Litchfield School District vote to establish a capital reserve fund under the provisions of RSA 35:1 to be known as the Technology Capital Reserve Fund for the purpose of funding the acquisition and replacement of hardware, software and other technology equipment; and raise and appropriate up to Fifty Thousand dollars (\$50,000) to be placed in the fund and authorize the use of that amount from the June 30, 2016 unreserved fund balance available for transfer on July 1 of this year; and to designate the School Board as agents to expend?***

Mike Falzone seconded.

Mr. Vaillancourt commented he has always supported the budgets for technology and infrastructure. He indicated the reserve fund is a good insurance policy to have and use wisely and believes that \$50,000 is a better amount.

Robin Corbeil, 4 Nesmith, commented there is concern to have some type of emergency fund. She indicated there are technology problems in the district. She noted the new IT Director needs to evaluate our technology and provide recommendations. Mrs. Corbeil indicated that some student laptops do not work and there are issues in the classrooms. She commented money needs to be available for these situations.

Mrs. Couture commented that everyone is talking about what this article is for. She indicated the article reads:

Shall the Litchfield School District vote to establish a capital reserve fund under the provisions of RSA 35:1 to be known as the Technology Capital Reserve Fund for the purpose of funding the acquisition and replacement of hardware, software and other technology equipment; and raise and appropriate up to One Hundred Thousand dollars (\$100,000) to be placed in the fund and authorize the use of that amount from the June 30, 2016 unreserved fund balance available for transfer on July 1 of this year; and to designate the School Board as agents to expend?

She noted the Budget Committee was to understand that this was a way to put away some money for the steep price tag for growing technology. She commented if we are hearing this money is for emergencies it is not what the Budget Committee agreed to and does not support a slush fund.

Mr. York commented the remark made by Mrs. Couture as the Chair of the Budget Committee was inappropriate and unprofessional. He believes she owes the School Board an apology.

Mr. Miller referred to the amount budgeted for technology for the 2017 fiscal year and commented it appears there is an increase of \$168,000. He indicated it seems as if there was not much reduced in that budget and that \$50,000 seems like enough for the reserve fund.

Mr. Pascucci commented that \$50,000 is adequate and he will support that.

Phil Reed, 7 Forest Lane, made a motion to call the question and end the discussion. The motion was seconded. The motion passed.

The motion to amend Article 3 passed by voice vote.

Mr. Bourque commented this is not a fund just for emergencies, but to build up so that there will not be a large financial impact to technology going forward.

Mr. Reed commented in our more increased world of technology we have to realize we are operating in a world of obsolete and experimental. He indicated we have to be prepared for fast change. He noted hardware that no longer supports software occurs faster and faster all the time.

Hearing no further amendments or discussion, Mr. Regan indicated that **Article 3 will appear on the ballot as amended.**

Mr. Regan read Article 4 and indicated Mr. Bourque will speak to the article.

ARTICLE 4

Shall the Litchfield School District vote to raise and appropriate up to Fifty Thousand dollars (\$50,000.00) to be added to the Building Maintenance Capital Reserve Fund established in 2004 and authorize the use of that amount from the June 30 unreserved fund balance available for transfer on July 1 of this year?

This Article has a tax impact of \$0 and was recommended by the School Board by a vote of 4-0-0 and recommended by the Budget Committee by a vote of 8-0-0.

Mr. Bourque commented that reserve funds need to be increased for emergency repairs or replacement. He cited a recent boiler breakdown that will be very costly.

Hearing no further discussion, Mr. Regan indicated that **Article 4 will appear on the ballot as written.**

Mr. Regan read Article 5 and indicated that Mr. Bourque will speak to the article.

ARTICLE 5

Shall the Litchfield School District vote to raise and appropriate up to One Hundred Thousand dollars (\$100,000.00) to be added to the Special Education Capital Reserve Fund established in 2004 and authorize the use of that amount from the June 30 unreserved fund balance available for transfer on July 1 of this year?

This Article has an estimated tax impact of \$0 and was recommended by the School Board by a vote of 4-0-0. This article was not recommended by the Budget Committee by a vote of 2-6-0.

Mr. Bourque commented that when preparing the FY17 Special Services budget, a potential out of district placement was included. He explained that the district needs to have money available to fund these types of expenses since they are reduced from the budget.

Mr. Spencer made a motion to amend Article 5 to read:

Shall the Litchfield School District vote to raise and appropriate up to One dollar (\$1.00) to be added to the Special Education Capital Reserve Fund established in 2004 and authorize the use of that amount from the June 30 unreserved fund balance available for transfer on July 1 of this year?

Mrs. Douglas seconded.

Mr. Spencer commented that he has studied the historical underspend in special education for many years. He indicated there was only one year when there was an over expenditure. He believes it is not necessary to add money to this fund. Mr. Spencer commented Mr. Bourque stated there is a need to build up this reserve fund. He indicated the capital reserve fund has never been used. He believes that based on the numbers the district will not need to use the reserve fund.

Chris Pascucci, 12 Colonial Drive, commented that Mr. Spencer stated facts and those facts indicate we never used the money in the current reserve fund. He indicated if a child does move into the district and needs services or a placement we will take money from somewhere else. He noted it has been getting done for 10 years and there is still money in that account. Mr. Pascucci stated one has to look at these things without emotion, but with facts.

Robin Corbeil, 4 Nesmith, commented that Mr. Spencer stated the cost for a special education student is approximately \$150,000. She believes there is a need for an account to use in this type of situation. She indicated it is good we never had to use it and feels comfortable that the account is still intact. She asked if the fund was capped at \$100,000.

Mr. Bourque explained the fund began with \$50,000 and another \$50,000 was added.

Mrs. Corbeil commented there must have been a reason or need to increase the fund.

Mr. Bourque indicated the purpose for increasing the fund is to alleviate the tuition in the budget.

Mrs. Corbeil was not in favor of only adding \$1 to the reserve fund. She commented it is not added every year, but just this year. She was comfortable with the increase.

Mr. Spencer commented there is a misunderstanding about this issue. He explained when the Budget Committee looks at the budget for the subsequent year we are given what the district thinks the handicapped tuition account will be. When the year takes place, things change (i.e. families move). He indicated what is typically spent is less than what is budgeted. The Budget Committee will remove money based on the underspends. Mr. Spencer commented the fund is not to reduce what is requested, but is there in the event something happens. He believes the

current fund is a good cushion and does not believe the situation in special education will change. He commented things will happen and we have handled them in the past.

Mr. Pascucci commented when the Budget Committee was discussing this the intent was for the district to continue to budget special education the same way because the process is working. He indicated the Budget Committee did not feel this was needed.

Mrs. Corbeil commented she was under the impression that having the reserve fund was not to have to plan for worst case scenarios. She indicated she is now hearing the Budget Committee say differently. She asked if the intent was to reduce the future budgets.

Mr. Bourque indicated that was the intent. He commented that he is sure if the School Board presents the budget next year with the worst case scenario the Budget Committee will make that reduction.

Mrs. Corbeil commented she likes the idea of having a reserve account and not returning the money.

Mrs. Douglas commented when the Budget Committee receives the budget we know we have students at certain schools and the cost of that tuition. She added there was also a potential placement. She indicated the school budget is the worst case scenario. She noted the Budget Committee looked at the tuition and decided to leave it in at the highest rate that was budgeted in case of a potential placement and the balance of the tuition for that placement can be taken from the reserve fund. Mrs. Douglas stated if we never needed to use the fund we do not need to add to it.

A community member asked if there is not enough money in that reserve fund where does the money come from.

Mr. O'Neill commented we are a small district and the reason for having a reserve fund is because you do not know when two or three students that need services or placement will move into the district. He indicated if the budget is over expended the district has the option to borrow from the next year's budget. He explained when that occurs, it reduces the budget for that year from the onset. Mr. O'Neill was concerned not for the historic precedence, but for the possibility of having more than one student move into the district that requires these services. He indicated if that does not occur and we do not have to use the fund it will help us tighten up the budget for the subsequent year.

Dennis Miller, 37 Wren Street, commented the district has never budgeted to use this fund during the nine years he served on the School Board. He indicated there was one year that we had an increase in identified students because of the special education evaluation issue. Mr. Miller noted the district has never used the fund and does not believe the intention of the School Board or Budget Committee to reduce the budget by the amount of the reserve fund.

Mrs. Corbeil commented it is responsible to have this type of fund to be sure the money is available for the purpose intended.

Mr. Spencer commented he has been dealing with this for 20 years and heard the “what if” argument by the Superintendent. He indicated only 8 or 9 students are affected by tuition. He noted that he does not appreciate ‘what if’s’ because they are scare tactics. He does not believe the increase in the reserve fund is needed.

Ralph Boehm, 6 Gibson Drive, commented if there is a large increase by a new student in special education and there is no place else in the budget to take the money there are two options: borrow from the subsequent year or put a warrant article in the current year for the amount of money that is needed. He indicated the School Board can ask the NH DOE or the Budget Committee for approval to use that money.

Mrs. Couture commented the data the Budget Committee used was based on four year averages of handicapped tuition expenditures that ranged from 73% to 79%.

Mr. Vaillancourt commented that the special education money that is under spent at the end of year is always returned and applied toward taxes. He indicated the district has funds in other places in the budget.

Mr. Spencer made a motion to call the question. The motion was seconded.

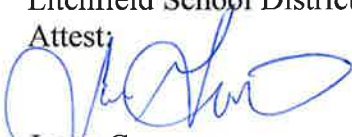
The motion to amend Article 5 passed by voice vote.

Hearing no further amendments or discussion, Mr. Regan indicated that **Article 5 will appear on the ballot as amended.**

The Moderator thanked all who attended and accepted a motion to adjourn at 11:25 a.m. The motion was seconded. The motion passed unanimously by voice vote.

A true record of the
Litchfield School District Deliberative Session

Attest:



Jason Guerrette
School District Clerk

Recorded by:



Michele E. Flynn
Administrative Assistant to the SAU and School Board

Submitted: February 12, 2016