

## Coronavirus Update      March 26, 2020

With dedicated staff, we have successfully rolled out Remote Instruction and Remote Support so that our students are engaged in Real Learning at home as we work to minimize the impact of this pandemic in our community. Thank you for being kind and supportive in this time of crisis!

I am writing to update everyone on a few changes as we go into week two of school closure.

1. As of Monday, we have closed both GMS and LMS. The only people working at these locations will be the custodians. We are turning off lights and setting the heat back to 50 degrees in each school to save costs. Mail and deliveries have been redirected to CHS for the next 2 weeks.
2. Email is the preferred method of communication. As of Monday, we are mostly working remotely where we have access to email. If you need something, please start with an email directly to the person who can best help.
3. We are designating the CHS main office as the one office that will remain open from 8:00 to 1:00 each day. Parents who arrange through email to pick something up are asked to come to CHS and remain in the secure entranceway.
4. Aside from covering the CHS office, Administrative Assistants and Administrators have transitioned to a remote work environment. If you need something, email them.
5. The SAU office is also open on the same limited hours (8:00 to 1:00 each day). If you need something from the SAU, please start with an email.

Confidentiality - Parents are reminded to respect student confidentiality in a remote learning environment. Please avoid taking pictures and screenshots that include students other than your own. While posting on social media might seem like a way to memorialize a rather unique period in history, there are reasons why other parents may not want their child to be involved in such posts. If you can't do it on a normal school day, don't do it while learning remotely from home!

Alerts from the State and Town - I strongly urge all of our parents to sign up for the state emergency notification system known as "Code Red". I have registered for alerts for both Litchfield and for my hometown so I will know if there are any issues at work or at home. Details on how to register can be found [HERE](#).

We will continue to provide weekly updates and post current information that we receive to our website.

With appreciation for all of your Patience, Flexibility and displays of a Good Sense of Humor!

Mike Jette, Superintendent of Schools