

*Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)*

**LITCHFIELD SCHOOL BOARD**

Litchfield, New Hampshire 03052

**B. Bourque, Chair**

**C. Harrison, Vice Chair**

**Meeting Agenda for April 1, 2020**

**Location: Town Hall & Remote Locations**

*In an effort to help slow down or stop the spread of the Novel Coronavirus (COVID-19), the School Board has implemented social distancing. We are following Governor Sununu’s [Emergency Order #12](#) related to public meetings. Therefore, the town hall will be closed to the public and only 3 people will be in the physical presence. The meeting will be broadcast live on Litchfield TV, and a phone number will be provided for the public to call and listen to the meeting. Public comments, including concerns about accessing the meeting, must be sent via email to Christina Harrison, School Board Vice-Chair, at [charrison@litchfieldsd.org](mailto:charrison@litchfieldsd.org). Please copy [meflynn@litchfieldsd.org](mailto:meflynn@litchfieldsd.org).*

*The phone number for the public to call is: 1-877-309-2073. **When prompted**, the Access Code is 578-005-989.*

*Public comments shall be made without expectation of a response by any School Board Members to matters raised by such commentary. Comments and statements may be made on matters of public concern directly related to the district’s policies, programs and operations. Public commentary shall be limited to 3 minutes per person and must identify the first and last name and address of the commenter.*

**I. PUBLIC SESSION**

**6:00 p.m.**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Review & Revision of Agenda**

**D. Summary of Non-Public Actions from February 19, 2020:**

*Mr. Meyers made a motion to approve the non-public minutes of March 4, 2020. Mr. Bourque seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mr. Meyers, yes; Mrs. MacDonald, yes.*

*Mrs. Harrison made a motion to accept the nomination of Amanda Huyler as LMS Guidance Counselor, at a salary of \$72,481 for the 2020-2021 school year. Mrs. MacDonald seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mr. Meyers, yes; Mrs. MacDonald, yes.*

**E. Presentations and Recognitions**

**F. Correspondence**

**G. Comments:**

- Superintendent
- School Board

**H. Community Forum**

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**II. GENERAL BUSINESS 6:30 p.m.**

**A. Public Minutes:**

- March 18, 2020

**III. REPORTS**

**A. Principals Reports**

- Status of Remote Instruction
- Kindergarten & Grade 1 Registrations

**B. Business Administrator's Report**

**IV. NEW BUSINESS 6:45 p.m.**

**A. Public Participation Policy Addendum**

**B. Remote Learning Structure**

**C. CHS Graduation, LMS 8th Grade Promotion and GMS Move Up Day**

**V. OLD BUSINESS 7:15 p.m.**

**A. Coronavirus Review and Update**

- Transportation Costs
- Draft Remote Learning Plan
- CHS Staff hours
- Calendar Discussion

**VI. MANIFEST**

**VII. PUBLIC INPUT**

**A. Community Forum**

*See above procedures for public input.*

**VIII. NON-PUBLIC SESSION: RSA 91-A:3II (a-c) 7:45 p.m.**

*[Minutes of Non-Public Session are written under separate cover.]*

***(a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.***

**A. Approval of Non-Public Minutes:**

- March 18, 2020

**B. District Business**

- Remote Work - Personnel
- Remote Work Tasks Report

**C. Staff Issues**

**IX. RETURN TO PUBLIC SESSION**

***Due to the emergency rules in place, The board will not conduct additional meeting items following the non-public session. Once the vote to come out of non-public session is approved, the board will immediately adjourn the meeting.***

**X. ADJOURN 8:00 p.m.**

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**UPCOMING MEETINGS**

*All School Board meetings start at 6:00 PM and are held at Litchfield Town Hall unless otherwise noted.*

<b><i>Location: Town Hall</i></b>	
	<i>April 15, 2020</i>
<i>May 6, 2020</i>	<i>May 20, 2020</i>
<i>June 3, 2020</i>	<i>June 17, 2020</i>