

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)



**LITCHFIELD SCHOOL BOARD**

Litchfield, New Hampshire 03052

**Meeting Agenda for April 21, 2021**

Location: Litchfield Town Hall

C. Harrison, Chair

B. Bourque, Vice Chair

The Litchfield School Board will be holding regular meetings at Litchfield Town Hall, typically every 1st and 3rd Wednesday of the month. Due to the COVID-19 State of Emergency extended by Governor Sununu, and following guidance from the Litchfield Board of Selectmen, the Town Hall meeting room is not open to the public. Public access will be granted virtually and/or by phone. Correspondence may be sent via email to members of the School Board at [schoolboard@litchfieldsd.org](mailto:schoolboard@litchfieldsd.org).

**I. PUBLIC SESSION**

**5:00 p.m.**

**A. Call to Order**

**B. Pledge of Allegiance**

**C. Review & Revision of Agenda**

**D. Summary of Non-Public Actions from April 7, 2021:**

Mrs. Hershberger made a motion to approve the March 17, 2021 non-public minutes. Mrs. Ames seconded. The motion carried 5-0-0.

Mr. Bourque made a motion to accept the resignation of Barbara Labelle, GMS Music teacher. Mrs. MacDonald seconded. The motion carried 5-0-0.

**E. Presentations and Recognitions**

**F. Community Forum** Public Attendance: by Google Meet only

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[meet.google.com/har-jana-hnk](https://meet.google.com/har-jana-hnk)

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Public comments shall be made without expectation of a response by any School Board Members to matters raised by such commentary. Comments and statements may be made on matters of public concern directly related to the district's policies, programs and operations. Public commentary shall be limited to 3 minutes per person and must identify the first and last name and address of the commenter.

**G. Correspondence**

**H. Comments:**

- Superintendent
- School Board

**II. GENERAL BUSINESS**

**5:30 p.m.**

**A. Public Minutes:**

- April 7, 2021

**III. REPORTS**

**5:35 p.m.**

**A. Curriculum Director's Report**

- General Update: Grading, #Live2Learn Academy, Curr

**B. Business Administrator's Report**

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- IV. NEW BUSINESS 6:30 p.m.
- A. Policies - Review:
- **Re-Approval:** *The following policies have been reviewed for changes and were found to have none.*
    - DFA, Investment Policy (approved annually)
    - DH, Bonded Employees
    - DID, Capital Assets
    - DIE, Audits
    - DJC, Petty Cash Accounts
    - DJD, Cooperative Purchasing
    - DJF, Local Purchasing
    - DJGA, Sales Calls & Demonstrations
    - DK, Payment Procedures
    - DKA, Payroll Procedures
    - DKC, Expense Reimbursements
    - DM, Cash & Checks in Schools

- B. Job Description
- DW Technology Integrator

- V. OLD BUSINESS 6:45 p.m.
- A. Coronavirus Review and Update
- Remote Learning Update
  - Current Situation Update
  - Vaccination Clinic

VI. MANIFEST

- VII. PUBLIC INPUT 7:00 p.m.
- A. Community Forum

- VIII. NON-PUBLIC SESSION: RSA 91-A:3II (a-c) 7:15 p.m.
- [Minutes of Non-Public Session are written under separate cover.]*

*(a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*

- A. Approval of Non-Public Minutes:
- April 7, 2021
- B. District Business
- Resignations
- C. Staff Issues
- D. Student Issues
- Student Injury

IX. RETURN TO PUBLIC SESSION

- X. ADJOURN 8:00 p.m.

**UPCOMING MEETINGS**

*All School Board meetings start at 5:00 PM and will be held at Litchfield Town Hall unless otherwise noted. Meeting Dates 2020-2021: 5/5/21; 5/19/21; 6/2/21; 6/16/21.*