

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)



LITCHFIELD SCHOOL BOARD

Litchfield, New Hampshire 03052

B. Bourque, Chair

C. Harrison, Vice Chair

Meeting Agenda for May 6, 2020

Location: Town Hall & Remote Locations

In an effort to help slow down or stop the spread of the Novel Coronavirus (COVID-19), the School Board has implemented social distancing. We are following Governor Sununu's [Emergency Order #12](#) related to public meetings. Therefore, the town hall will be closed to the public and only 3 people will be in the physical presence. The meeting will be broadcast live on Litchfield TV, and a phone number will be provided for the public to call and listen to the meeting. Public comments, including concerns about accessing the meeting, must be sent via email to Christina Harrison, School Board Vice-Chair, at charrison@litchfieldsd.org, and Michele E. Flynn, Administrative Assistant, at meflynn@litchfieldsd.org.

Public comments shall be made without expectation of a response by any School Board Members to matters raised by such commentary. Comments and statements may be made on matters of public concern directly related to the district's policies, programs and operations. Public commentary shall be limited to 3 minutes per person and must identify the first and last name and address of the commenter.

PUBLIC CALL IN NUMBER: 1-877-309-2073

ACCESS CODE: 596-521-261

I. NON-PUBLIC SESSION: RSA 91-A:3II (a-c)

4:00 p.m.

[Minutes of Non-Public Session are written under separate cover.]

(a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

A. Approval of Non-Public Minutes:

- April 15, 2020
- April 29, 2020

B. District Business

- Nominations
- Resignations
- Superintendent's Evaluation

C. Staff Issues

- Personnel
- LEA Negotiations

II. PUBLIC SESSION

5:00 p.m.

A. Call to Order - Board Chair's Statement

B. Pledge of Allegiance

C. Review & Revision of Agenda

D. Summary of Non-Public Actions from April 15 & 29, 2020:

- **April 15, 2020:**

Mrs. Harrison made a motion to approve the non-public minutes of April 1, 2020. Mrs. MacDonald seconded. The motion carried by roll call vote: Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes; Mr. Bourque, yes.

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Mrs. Harrison made a motion to accept the nomination of Allison Dean as DW Speech/Language Pathologist at a salary of \$46,537 for the 2020-2021 year. Mr. Meyers seconded. The motion carried by roll call vote: Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes; Mr. Bourque, yes.

Mrs. MacDonald made a motion to accept the nomination of Jennifer Hayes as GMS Guidance Counselor at a salary of \$48,130 for the 2020-2021 year. Mrs. Hershberger seconded. The motion carried by roll call vote: Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes; Mr. Bourque, yes.

Mr. Bourque made a motion to accept the resignation of Shane Keyes, CHS Life Science teacher. Mr. Meyers seconded. The motion carried by roll call vote: Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes; Mr. Bourque, yes.

● **April 29, 2020:**

Mr. Meyers made a motion to authorize the Superintendent to negotiate a Memorandum of Agreement with the LEA to either finish the school year with 180 days for both students and teachers; or finish the year with 173 days with the school year [ending for students on June 9, 2020] and 7 professional development days for teachers, with 2 days credited for past work and 1 day designated for school closure/clean up. Mrs. MacDonald seconded. The motion carried by roll call vote: Mr. Meyers, yes; Mrs. MacDonald, yes; Mrs. Harrison, yes; Mrs. Hershberger, yes; Mr. Bourque, no.

Mrs. Harrison made a motion to accept the nomination of Kerry Momnie as a Grade 7 English Language Arts teacher, at a salary of \$67,494, for the 2020-2021 year. Mrs. MacDonald seconded. The motion carried by roll call vote: Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes; Mr. Bourque, yes.

Mrs. Harrison made a motion to accept the nomination of Kristen DuPont as a CHS Math teacher, at a salary of \$41,729, for the 2020-2021 year. Mrs. Hershberger seconded. The motion carried by roll call vote: Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes; Mr. Bourque, yes.

Mr. Bourque made a motion to accept the resignation of Paula Cullen Kent, GMS teacher. Mrs. MacDonald seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. MacDonald, yes; Mrs. Harrison, yes; Mr. Meyers, yes; Mrs. Hershberger, yes.

E. Presentations and Recognitions

There will be no presentations or recognitions.

F. Correspondence

G. Comments:

- **Superintendent**
- **School Board**
- **Student Representatives**

H. Community Forum

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| III. | GENERAL BUSINESS | 5:15 p.m. |
| | A. Public Minutes: | |
| | • April 15, 2020 | |
| | • April 29, 2020 | |
| IV. | REPORTS | |
| | A. Principals' Reports | |
| | • End of Year Ceremonies | |
| | • Grading | |
| | B. End of Year Encumbrances/Purchases | |
| | • Business Administrators Update May 2020 | |
| | C. Paraprofessionals Usage Report | |
| V. | NEW BUSINESS | 5:30 p.m. |
| | A. FY22 Budget Schedule | |
| | • Budget Committee Schedule Options | |
| VI. | OLD BUSINESS | 6:00 p.m. |
| | A. Coronavirus Review and Update | |
| | • Grading | |
| | • Fall School Reopening Plans | |
| | • Food Services | |
| VII. | MANIFEST | |
| VIII. | PUBLIC INPUT | |
| | A. Community Forum | |
| IX. | ADJOURN | 6:30 p.m. |

UPCOMING MEETINGS

All School Board meetings start at 6:00 PM and will be held remotely otherwise noted.

Location: Town Hall	
	<i>May 20, 2020</i>
<i>June 3, 2020</i>	<i>June 17, 2020</i>