

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)



LITCHFIELD SCHOOL BOARD

Litchfield, New Hampshire 03052

B. Bourque, Chair
C. Harrison, Vice Chair
School Board Edition

Meeting Agenda for July 15, 2020

Location: Town Hall & Remote Locations

In an effort to help slow down or stop the spread of the Novel Coronavirus (COVID-19), the School Board has implemented social distancing. We are following Governor Sununu's [Emergency Order #12](#) related to public meetings. Therefore, the town hall will be closed to the public and only 3 people will be in the physical presence. The meeting will be broadcast live on Litchfield TV, and a phone number will be provided for the public to call and listen to the meeting. Public comments, including concerns about accessing the meeting, must be sent via email to Christina Harrison, School Board Vice-Chair, at charrison@litchfieldsd.org, and Michele E. Flynn, Administrative Assistant, at meflynn@litchfieldsd.org.

Public comments shall be made without expectation of a response by any School Board Members to matters raised by such commentary. Comments and statements may be made on matters of public concern directly related to the district's policies, programs and operations. Public commentary shall be limited to 3 minutes per person and must identify the first and last name and address of the commenter.

PUBLIC CALL IN NUMBER: 1-877-309-2073

ACCESS CODE: 958-652-973

- I. **NON-PUBLIC SESSION: RSA 91-A:3II (a-c)** 4:00 p.m.
[Minutes of Non-Public Session are written under separate cover.]

(a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.

A. Approval of Non-Public Minutes:

- June 17, 2020

B. District Business

- Nominations
- Resignations

C. Staff Issues

- Teacher Attrition

- II. **PUBLIC SESSION** 5:00 p.m.

A. Call to Order - Board Chair's Statement

B. Pledge of Allegiance

C. Review & Revision of Agenda

D. Summary of Non-Public Actions from June 17, 2020:

Mr. Meyers made a motion to approve the public minutes of June 3, 2020. Mrs. Hershberger seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes.

Mrs. MacDonald made a motion to accept the nomination of Kimberly Hatch as a Special Education teacher at CHS at a salary of \$72,481 for the 2020-2021 year. Mr. Bourque seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes.

Mrs. MacDonald made a motion to accept the nomination of Sabrina Noury as a CHS English teacher at a salary of \$41,789 for the 2020-2021 year. Mrs. Hershberger seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes.

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Mr. Bourque made a motion not to accept the resignation of Magdala Johnson, CHS Math teacher, until a suitable replacement can be found. Mrs. Hershberger seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, no; Mrs. Hershberger, yes.

Mr. Bourque made a motion not to accept the resignation of Justin Ballou, CHS Social Studies teacher, until a suitable replacement can be found. Mrs. Hershberger seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, no; Mrs. Hershberger, yes.

E. Presentations and Recognitions

F. Correspondence

G. Comments:

- Superintendent’s Comments
- School Board Comments

H. Community Forum

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III. GENERAL BUSINESS **5:30 p.m.**
A. Public Minutes:
 ● June 17, 2020

IV. REPORTS **5:35 p.m.**
A. Business Administrators Update
 ● FY20 End of Year Financials
 ● Year to Year Expenditure Comparison

V. OLD BUSINESS **6:00 p.m.**
A. High School Credits: VLACS / CTE
B. Coronavirus Review and Update
 ● Fall School Reopening Plans Update

Information regarding the District Reopening Taskforce and Taskforce Committees that met over the last two weeks will be shared with the School Board. Updates on the status of the coronavirus will be provided to the School Board. This item will remain on the agenda until otherwise notified.

C. Policies:
 ● 2nd Reading:
 ○ AC/AC-R, Non-Discrimination
 ○ ADB/GBEC, Drug Free Workplace & Drug Free Schools
 ○ ADC, Prohibition of the Use & Possession of Tobacco Products In/On School Facilities & Grounds

VI. NEW BUSINESS **6:45 p.m.**
 ● Policies: Review:
 ○ DAF, Administration of Federal Funds
 ○ DI, Financial Management & Reporting

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- DJ/DJB, Purchasing
- DJE, Bidding Requirements
- DKCA/R, Travel Reimbursements

- Policies: Rewrite:
 - GBAA, Sexual Harassment & Title IX (Employees)
 - JBAA, Sexual Harassment & Title IX (Students)
 - Title IX Legal Counsel Notice to District

VII. MANIFEST

VIII. PUBLIC INPUT

7:15 p.m.

A. Community Forum

IX. ADJOURN

7:30 p.m.

UPCOMING MEETINGS

All School Board meetings start at 6:00 PM and will be held remotely otherwise noted.

Meeting Dates 2020-2021:

7/29/20; 8/5/20 (tentative); 8/19/20; 9/2/20; 9/16/20; 10/7/20; 10/21/20; 11/4/20; 11/18/20; 12/2/20; 12/16/20; 1/6/21; 1/21/21; 2/3/21; 2/17/21; 3/3/21; 3/17/21; 4/7/21; 4/21/21; 5/5/21; 5/19/21; 6/2/21; 6/16/21.