

Our mission is to provide rigorous and varied educational opportunities that challenge and engage all students to attain their highest level of intellectual, social, physical, and emotional growth. (2007)



## LITCHFIELD SCHOOL BOARD

Litchfield, New Hampshire 03052

B. Bourque, Chair

C. Harrison, Vice Chair

Meeting Agenda for August 6, 2020

Location: Town Hall

In an effort to help slow down or stop the spread of the Novel Coronavirus (COVID-19), the School Board has implemented social distancing. We are following Governor Sununu's [Emergency Order #12](#) related to public meetings. Therefore, the town hall will be closed to the public. The meeting will be broadcast live on Litchfield TV, and a phone number will be provided for the public to call and listen to the meeting. Public comments, including concerns about accessing the meeting, must be sent via email to Christina Harrison, School Board Vice-Chair, at [charrison@litchfieldsd.org](mailto:charrison@litchfieldsd.org), and Michele E. Flynn, Administrative Assistant, at [meflynn@litchfieldsd.org](mailto:meflynn@litchfieldsd.org).

Public comments shall be made without expectation of a response by any School Board Members to matters raised by such commentary. Comments and statements may be made on matters of public concern directly related to the district's policies, programs and operations. Public commentary shall be limited to 3 minutes per person and must identify the first and last name and address of the commenter.

**PUBLIC CALL IN NUMBER: 1-877-568-4106**

**ACCESS CODE: 637-867-285**

**I. NON-PUBLIC SESSION: RSA 91-A:3II (a-c) 4:00 p.m.**

*[Minutes of Non-Public Session are written under separate cover.]*

**(a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. (b) The hiring of any person as a public employee. (c) Matters, which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.**

**A. Approval of Non-Public Minutes:**

- July 15, 2020
- July 23, 2020

**B. District Business**

- Nominations
- Resignations
- Right to Know Request

**C. Staff Issues**

**II. PUBLIC SESSION 5:00 p.m.**

**A. Call to Order - Board Chair's Statement**

**B. Pledge of Allegiance**

**C. Review & Revision of Agenda**

**D. Summary of Non-Public Actions from July 15, 2020:**

Mrs. MacDonald made a motion to approve the non-public minutes of June 17, 2020. Mrs. Harrison seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes.

Mr. Meyers made a motion to accept the nomination of Jocelyn Duford as CHS Math teacher, at a salary of \$41,729 for the 2020-2021 school year. Mrs. Harrison seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes.

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*Mrs. Harrison made a motion to accept the nomination of Noah Benoit as CHS Social Studies teacher, at a salary of \$41,827 for the 2020-2021 school year. Mr. Meyers seconded. The motion carried by roll call vote: Mr. Bourque, yes; Mrs. Harrison, yes; Mrs. MacDonald, yes; Mr. Meyers, yes; Mrs. Hershberger, yes.*

**E. Presentations and Recognitions**

**F. Correspondence**

**G. Comments:**

- Superintendent’s Comments
- AP Textbook Request
- School Board Comments

**H. Community Forum**

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**III. GENERAL BUSINESS 5:30 p.m.**

**A. Public Minutes:**

- July 15, 2020
- July 23, 2020

**IV. REPORTS 5:35 p.m.**

**A. Business Administrators Update**

- Food Services Price Proposal

**V. OLD BUSINESS 5:45 p.m.**

**A. Policies: 2nd Reading: (all policies for 2nd Reading have been vetted by legal counsel)**

- BCB, Board Member Conflict of Interest
- DAF, Administration of Federal Funds
- DI, Financial Management & Reporting
- DJ/DJB, Purchasing
- DJE, Bidding Requirements
- DKCA/R, Travel Reimbursements
- DN, School Equipment & Supplies Disposal
- GBAA, Sexual Harassment & Title IX (Employees)
- JBAA, Sexual Harassment & Title IX (Students)

**B. Policies: New & Revised**

- IK, Earning of Credits (this policy was originally called Academic Achievement)
- IHBH, Extended Learning Opportunities
- IHCD, Advanced Course Work/Advanced Placement Courses & STEM Dual/Concurrent Enrollment Program
- IIMB, Distance Learning
- IMBC, Alternative Credit Options

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**C. Coronavirus Review and Update**

- **Fall School Reopening Plans Update**

*This item will remain on the agenda until otherwise notified.*

**VI. NEW BUSINESS** **6:45 p.m.**

- **Policies: Review:**
  - **JRB, School Mascots**

**VII. MANIFEST**

**VIII. PUBLIC INPUT** **7:00 p.m.**

A. Community Forum

**IX. ADJOURN** **7:30 p.m.**

**UPCOMING MEETINGS**

*All School Board meetings start at 6:00 PM and will be held remotely otherwise noted.*

*Meeting Dates 2020-2021:*

*8/19/20; 9/2/20; 9/16/20; 10/7/20; 10/21/20; 11/4/20; 11/18/20; 12/2/20; 12/16/20; 1/6/21; 1/21/21; 2/3/21; 2/17/21; 3/3/21; 3/17/21; 4/7/21; 4/21/21; 5/5/21; 5/19/21; 6/2/21; 6/16/21.*